



Revenues



City Council



Legal



City Manager



City Clerk



Planning



Non-Departmental



Elections



Finance



Public Safety



Rec & Human  
SVCS



Public Works



Parks &  
Landscape



City Hall



Lanternman  
House



Lanternman  
Auditorium



Storm Water



Special Funds

# FY 2011-12 ANNUAL BUDGET & FINANCIAL PLAN



**CITY OF LA CAÑADA FLINTRIDGE**  
**ANNUAL BUDGET & FINANCIAL PLAN**  
**FISCAL YEAR 2011-12**

**DAVID A. SPENCE, MAYOR**  
**STEPHEN A. DEL GUERCIO, MAYOR PRO TEM**  
**MICHAEL T. DAVITT, COUNCILMEMBER**  
**LAURA OLHASSO, COUNCILMEMBER**  
**DONALD R. VOSS, COUNCILMEMBER**

*SUBMITTED BY*  
**MARK R. ALEXANDER, CITY MANAGER**

July 18, 2011

**TABLE OF CONTENTS**

## TABLE OF CONTENTS

### INTRODUCTION:

Budget Transmittal	1
Budget Philosophy & Operating Guidelines	2

### ORGANIZATIONAL CHART:

3

### BUDGET CHARTS:

Chart - Revenues (By Fund)	4
Chart - Expenditures (By Fund)	5
Chart - General Fund Revenues (By Source)	6
Chart - Departmental Expenditures (All Funds)	7
Chart - Expenditures (By Type)	8
Chart - Personnel Costs (By Type)	9

### SUMMARIES:

Summary of Revenues (By Fund)	10
Summary of Expenditures (By Fund)	11
Summary of Expenditures by Program	12
Operating Budget Overview	14
Program Expenditures At-A-Glance	15

### GENERAL FUND:

Revenues	17
City Council	19
Legal Services	21
City Manager	22
City Clerk	24
Planning/Building & Safety	26
Non-Departmental	28
Elections	30
Finance	31
Public Safety	33
Recreation & Human Services	35
Public Works	37
Parks & Landscape	39
City Hall	42
Lanterman House	43
Lanterman Auditorium	44
Storm Water Management (NPDES)	45

### SPECIAL FUNDS & FUND BALANCE:

General Fund	46
Traffic Safety Fund	48
State Gas Tax Fund	50
Bonds & Grants Fund	52
T.D.A. Fund	54
Debt Service Fund	56
Comm. Dev. Block Grant	58
Sanitation Fund	60
Sewer Improvement Fund 98-1	62
Sewer Redemption Fund 98-1	64
Sewer Debt Service Fund 98-1	66
Sewer Improvement Fund 02-1	68
Sewer Redemption Fund 02-1	70
Sewer Debt Service Fund 02-1	72
Measure R Fund	74
Proposition C Fund	76
Proposition A Fund	78
Capital Projects Fund	80
Solid Waste Fund	86
JAG Federal Grant	88
SLESF State Grant	90
A.Q.M.D. Trust Fund	92
Property Acquisition Fund	94
Sewer Improvement Fund 04-1	96
Sewer Redemption Fund 04-1	98
Sewer Debt Service Fund 04-1	100

### COMBINED CHANGES IN FUND BALANCE:

102

### APPROPRIATIONS LIMIT:

Resolution Adopting the Limit	103
Exhibits A and B	104

### BUDGET REFERENCE MATERIAL:

Resolution Adopting Budget	106
Glossary of Budget Terms	107
Description of Revenue Sources	111
Five-Year Capital Improvements Plan	112

## **INTRODUCTION**

## BUDGET MESSAGE

**DATE:** July 18, 2011  
**TO:** Honorable Mayor & Members of the City Council  
**FROM:** Mark R. Alexander, City Manager

---

Presented herewith is the Annual Budget & Financial Plan for Fiscal Year 2011-12. This Annual Budget reflects a "hold-the-line" approach toward City operations. Despite optimism for an economic recovery and indications that the economy appears to be rebounding from the recent recession, there are also indications of a possible "double dip" and economic set-back in the short term. Because of this possibility, overall revenues have been projected to remain about the same as the prior year's budgeted revenue with only a slight increase of 0.009% (or \$106,275). The good news is that FY 2010-11 revenue are estimated to come-in at approximately \$195,000 over what was budgeted. The bad news is that, despite the passage of Propositions 1A and 22, the State has, once again, grabbed local revenues by discontinuing the Vehicle License Fee payments. This is sure to be challenged by the League of California Cities but, for the time being, such revenues are no longer reflected in the upcoming fiscal year budget. Overall, the City retains its solid financial position and a strong General Fund reserve that is uncharacteristic with what many other cities have experienced during this economic slow-down.

The following summarizes the FY 2011-12 Annual Budget & Financial Plan:

**REVENUES** - General Fund revenues for FY 2011-12 are adopted at \$11,049,050. Increases are anticipated in: sales tax (\$74,050); Franchise Fees (\$20,400); Business License Fees (\$6,825); Film Permits (\$2,425); Lanterman Auditorium Fees (\$15,000); General Plan Maintenance (\$5,600); Building Permit Fees (\$108,450); and Property Tax (\$54,200). However, these increases are off-set by anticipated declines in: Real Property Transfer (\$15,750); Property Tax (In-Lieu) (\$45,200); STAR Reimbursement (\$11,100); and Interest Income (\$20,000). Despite these projected set-backs, the national economic climate does appear to be improving and staff is optimistic that the future will see positive growth in most, if not all, revenue sources down the road, just not in FY 2011-12.

**PERSONNEL** - This Preliminary Budget does not include funding for any new positions. In fact, this budget continues the freeze on previous vacant positions and uses consultant assistance to address certain staffing needs. The personnel costs contained herein include an adjustment to salaries and related benefits of 1.8% to reflect the cost-of-living increase in the Los Angeles Consumer Price Index, as compared from January 2010 to January 2011. This is consistent with the City's past history of a negotiated CPI increase. Total personnel costs for FY 2011-12 are budgeted at \$3,640,475 (\$149,750 or 4.3% greater than the prior year's budget.) Total personnel costs represent 33.9% of the total general fund operating budget (as compared to 33.3% of the total budget last year.) Special Funds will reimburse the general fund \$286,375 as part of the City's continuing efforts to apportion salary costs to the special funds wherever feasible and to reimburse the General Fund whenever possible.

**OPERATIONS** - As mentioned above, this Budget reflects a "hold-the-line" approach toward City operations for FY 2011-12. Of the 16 program funding areas, 9 program budgets have been reduced as compared to the prior fiscal year's budget. The total reductions amounted to \$396,325 (or 3.7%) in general funded operations. Of the 7 remaining program budgets that reflect an increase, the most notable is Public Works (\$77,950 or 5% more) due to a proposed increase to the Street Maintenance line-item.

**CAPITAL** - During the budget hearings, the City Council considered over \$3.4 million in proposed infrastructure improvements. Through the use of special grant funds as well as General Fund operations monies and reserves, the City Council allocated approximately \$1.6 million in funding for 13 new projects for the coming fiscal year.

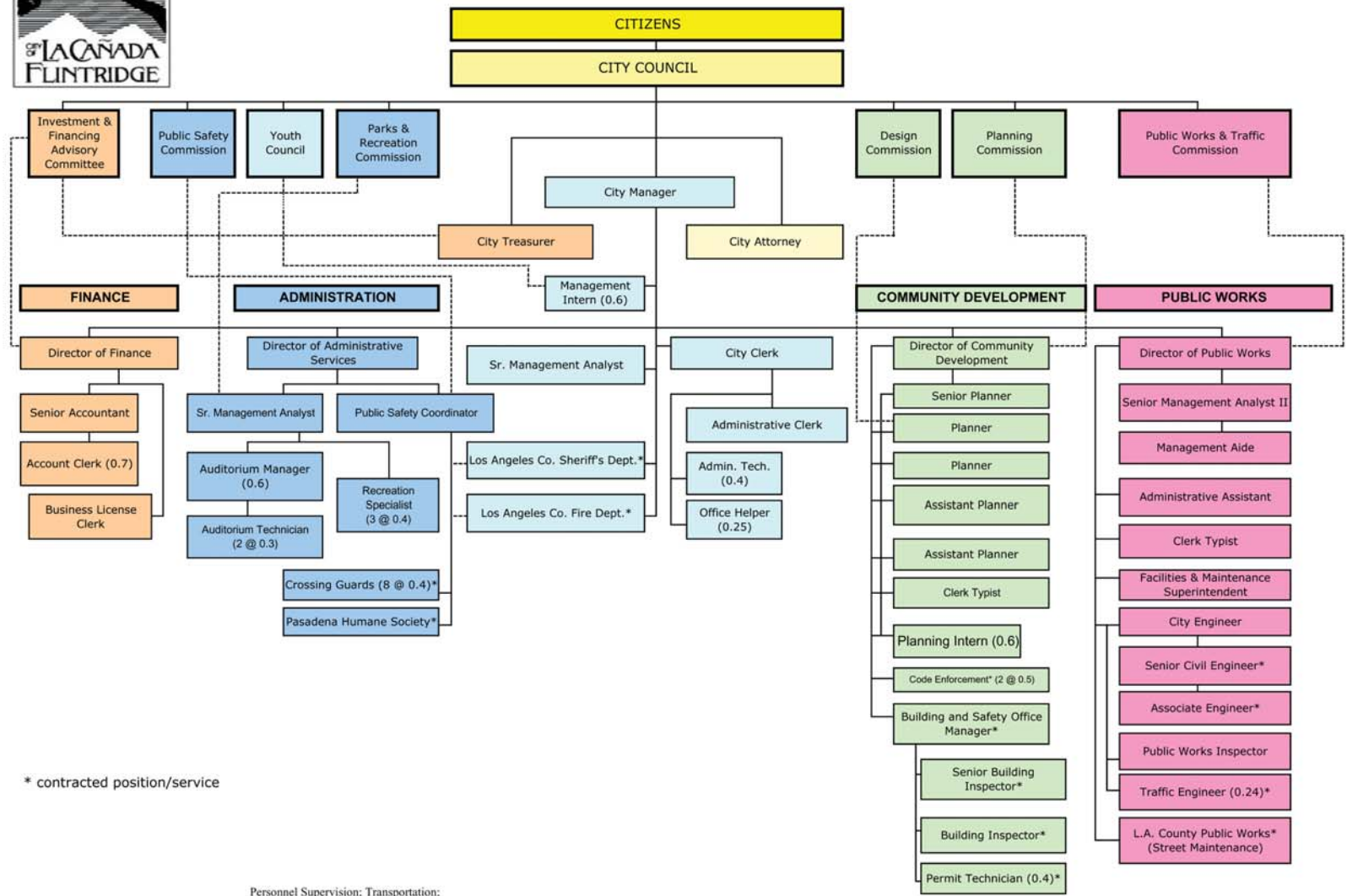
I am pleased to present the FY 2011-12 Annual Budget & Financial Plan for your adoption.

## **BUDGET PHILOSOPHY AND OPERATING GUIDELINES**

1. The City of La Cañada Flintridge Annual Budget & Financial Plan is designed to serve four major purposes:
  - to define policies in compliance with legal requirements for General Law cities in the State of California, including generally accepted financial reporting requirements, audit standards and fiscal directions of the City Council;
  - to be utilized as an operations guide for staff in the management and control of financial resources;
  - to present the City's financial plan for the ensuing fiscal year, itemizing projected revenues and estimated expenditures for the various funds;
  - to communicate and facilitate an understanding of the operations and costs of providing various City services to our residents.
2. The budget is constructed by program and reflects expenditures related to the provision of that program or service.
3. Program budgets are originated within each Department.
4. Where applicable, the Department Head assigns priorities to projects and activities in preparing program budgets.
5. Department Heads are responsible for operating within their adopted budget amounts as recommended by the City Manager and authorized by the City Council.
6. The City Council has the legal authority to amend the budget at any time during the fiscal year. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will neither have a significant policy impact, affect departmental budget amounts nor affect year-end fund balances.
7. Fund balances will be maintained at levels which will protect the City from future uncertainties.

**ORGANIZATION CHART**





\* contracted position/service

Finance/Accounting; Payroll; Purchasing; Comprehensive Annual Financial Report; Budget; Assessment District Financing; Investments; GASB Compliance; Grants Administration; Long-Range Financial Planning; Business Licenses; Staff Support to: Investment & Financing Advisory Committee

Personnel Supervision; Transportation; Cable Franchise; City Cable Channel; Information Technology; Film Permits; Risk Management; Insurance; Bonds & Grants; Skatepark; Lanterman Auditorium; Park Reservation Permits; Music-in-the-Park; Emergency Preparedness; VERT; Carline Courtesy Program; Parking Citation Reviews; Crossing Guards; Animal Control. Staff Support to: Public Safety Commission, Parks & Recreation Commission

Legislation; Special Events; Personnel/Benefits Administration; Joint Use Committee Activities; Youth Activities/Senior Activities; Law Enforcement; Fire Protection; Staff Support to: City Council, Youth Council & Ad Hoc Committees

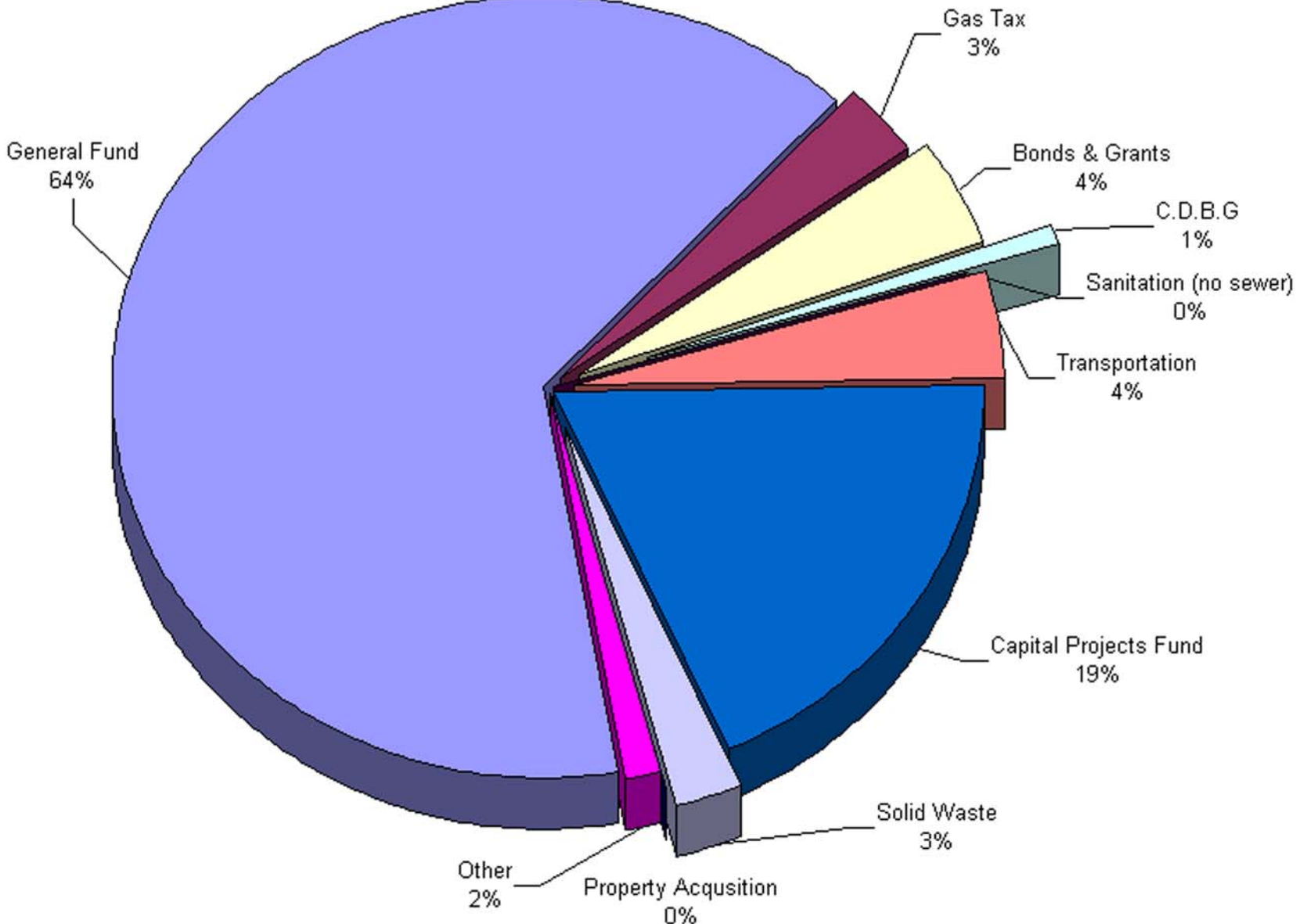
City Council Meeting Preparation; Records Management; Public Records Act Requests; Elections; Boards & Commissions; FPPC Filing Officer; Municipal Code Updates; Website Maintenance; Receptionist

General Land Use; Zoning; Code/Sign Enforcement; Environmental Review; Design Review; Tree Permits; Horse/Animal Keeping Permits; Building & Safety; Staff Support to: Planning Commission & Design Commission

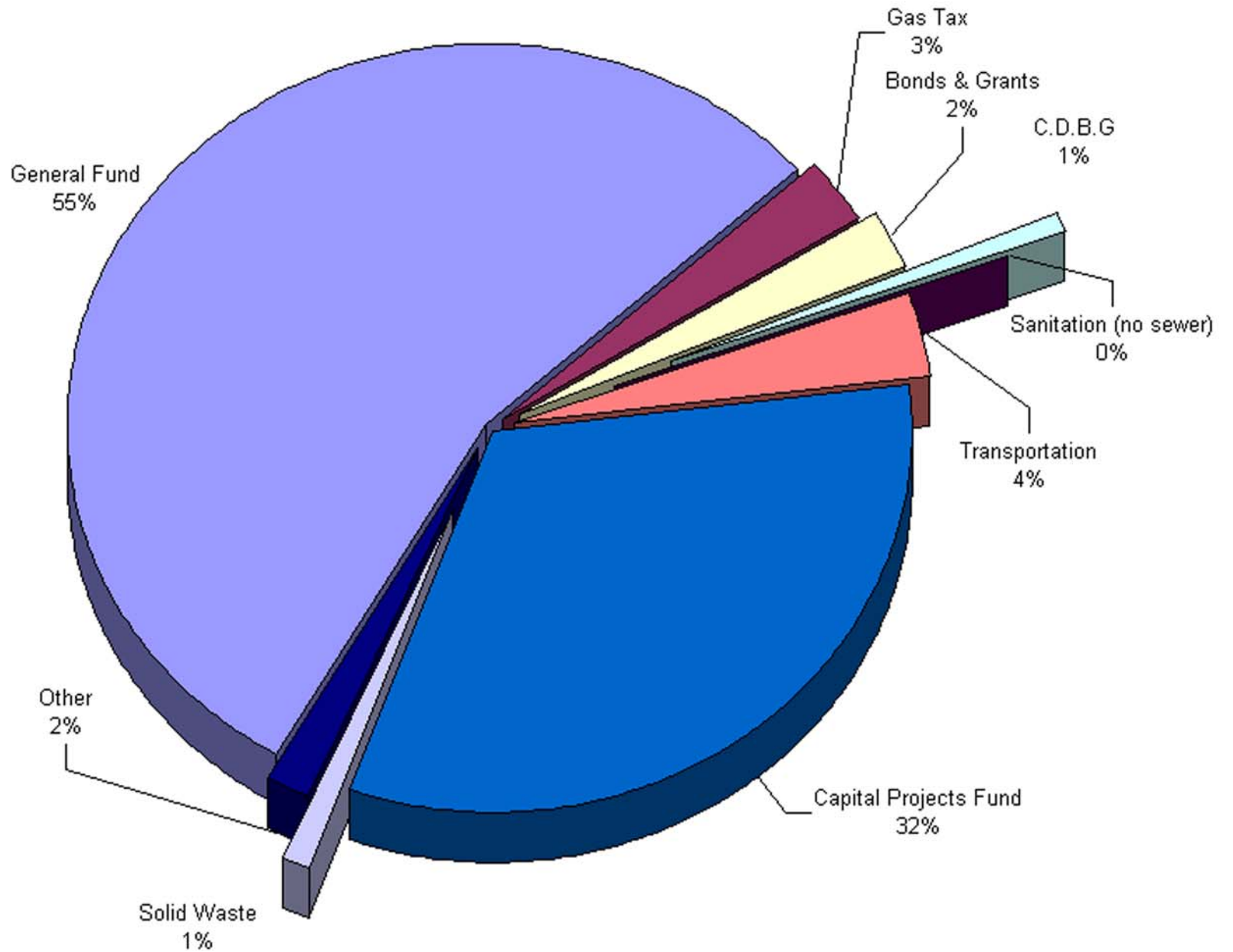
Street Maint./Improvements; Landscape/Tree Maintenance; Civil & Traffic Engineering; Street/Traffic Lighting; Street Sweeping; Capital Projects; Parks & Facilities Maintenance; Lanterman House; Solid Waste Management; Recycling; Sewer Construction; Sewer System Management; Staff Support to Public Works & Traffic Commission

**BUDGET CHARTS**

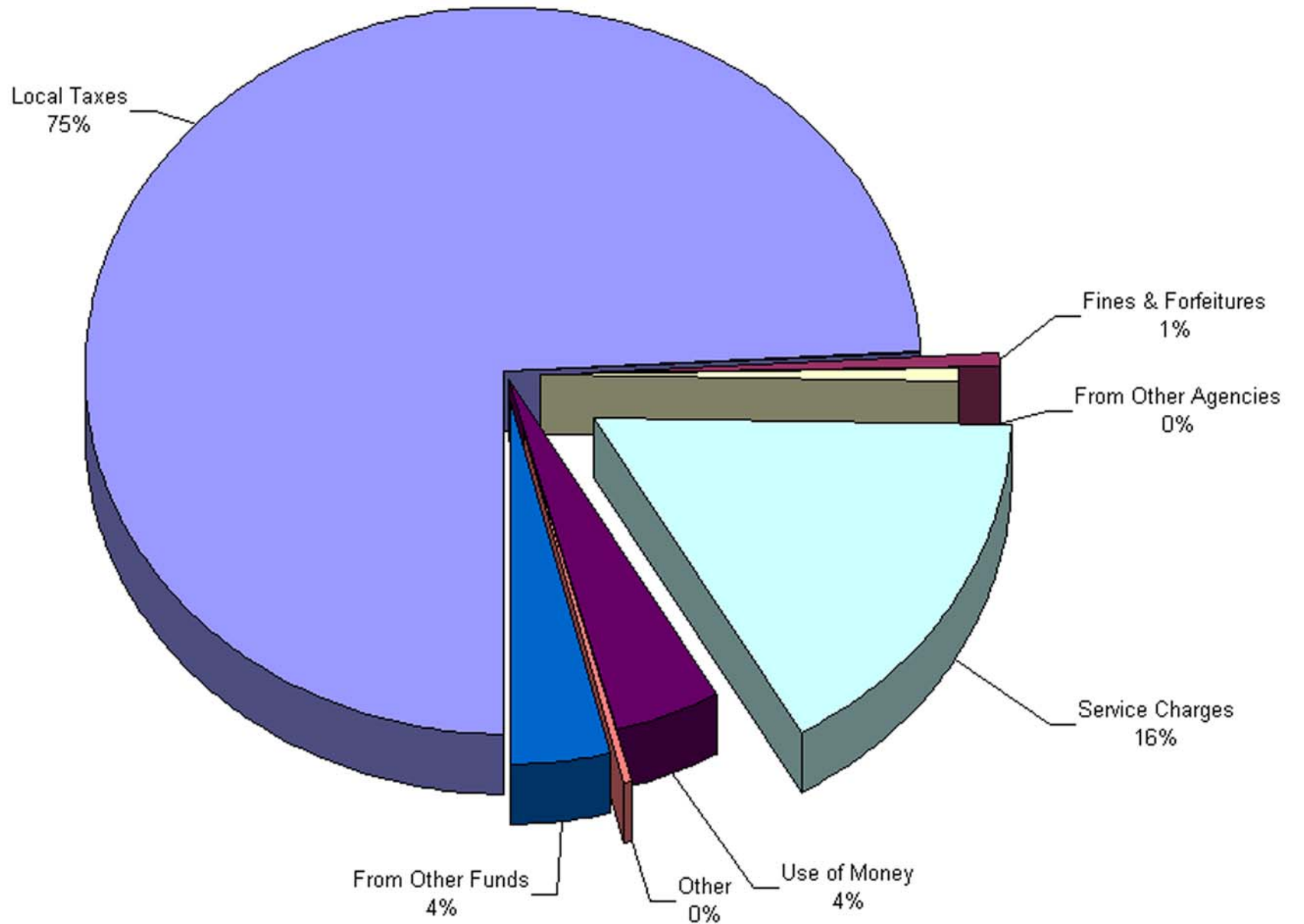
REVENUES (By Fund)



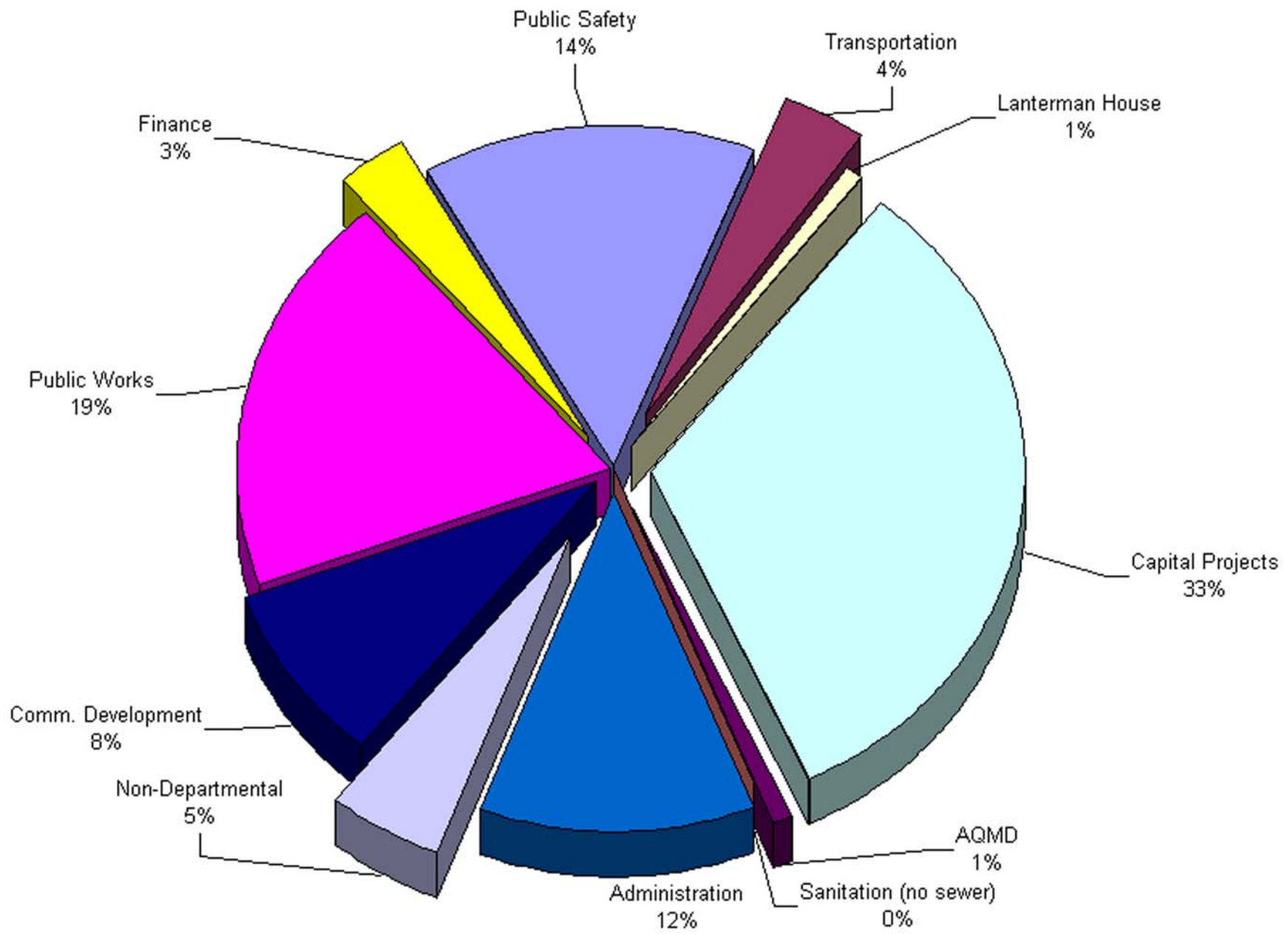
### EXPENDITURES (By Fund)



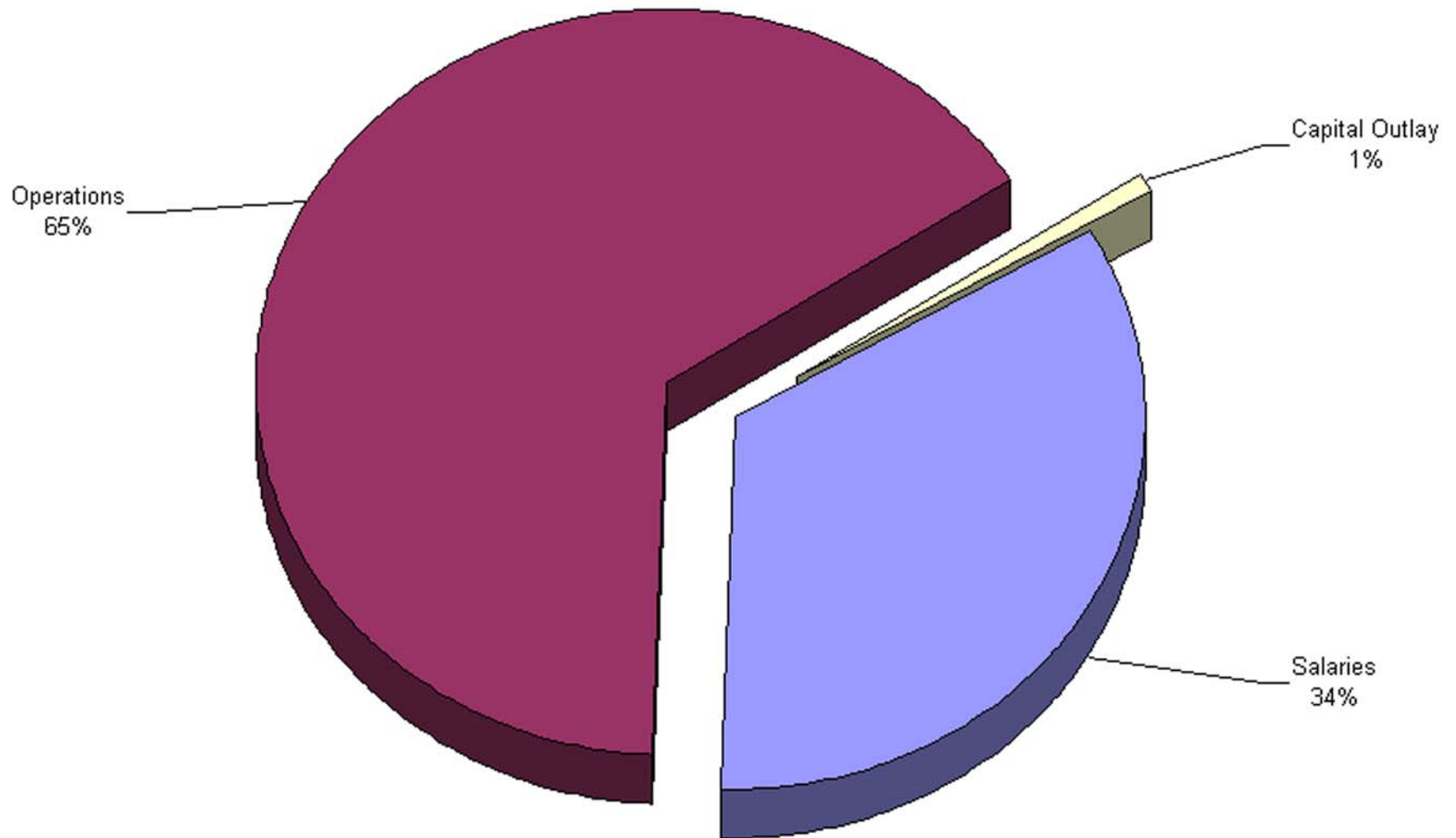
### GENERAL FUND REVENUES (By Source)



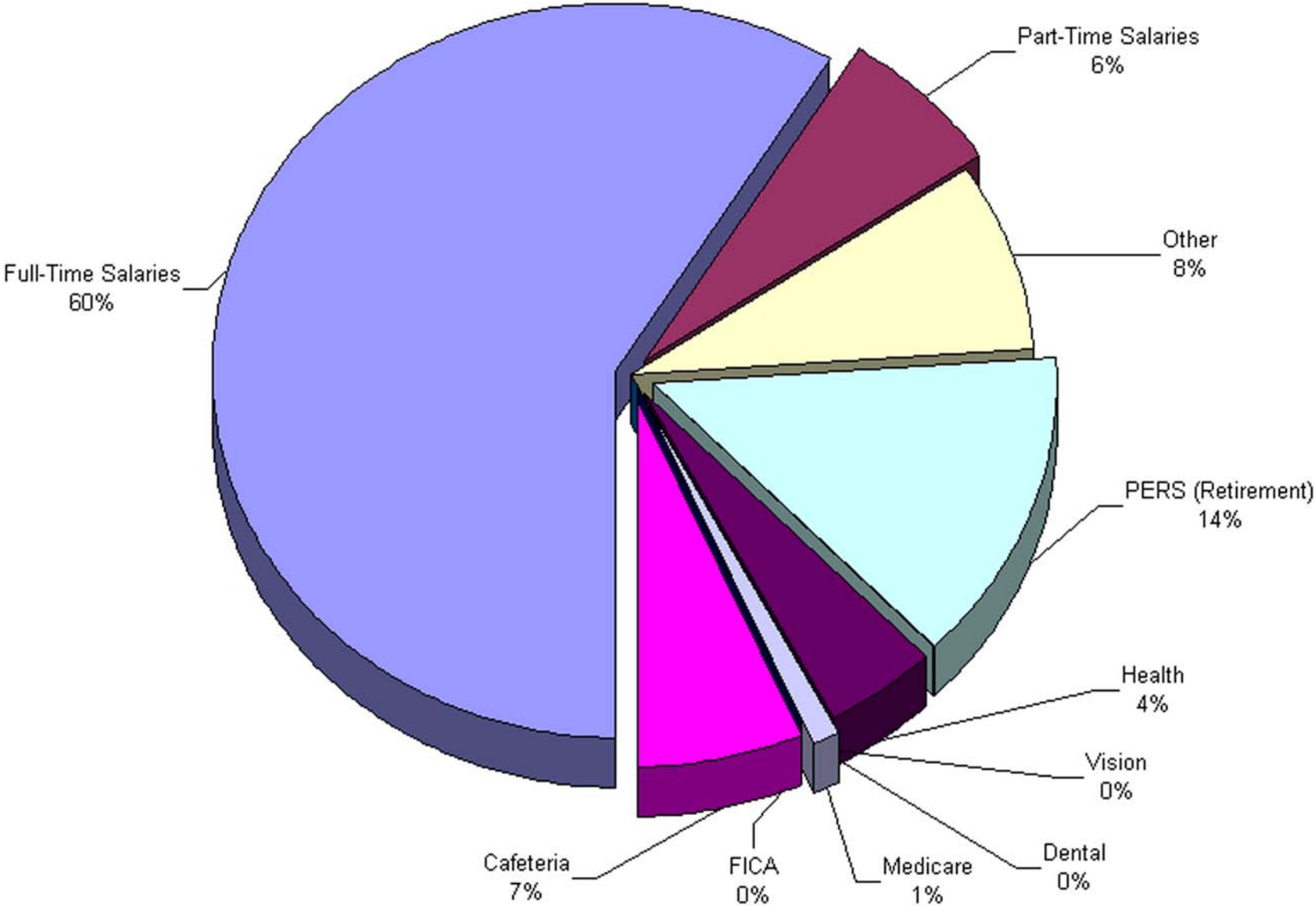
### DEPARTMENTAL EXPENDITURES (All Funds)



### GENERAL FUND EXPENDITURES (By Type)



PERSONNEL COSTS (By Type)





**SUMMARY OF REVENUES & EXPENDITURES (BY FUND)**

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET  
SUMMARY OF REVENUES (BY FUND)**

LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>General Fund</i>						
General Fund Revenues	10,768,225	10,942,775	11,137,375	11,049,050	0	
Reimbursements	402,175	385,800	394,850	435,425	0	
Reserves/Transfers	(79,325)	(776,250)	(748,100)	(741,125)	0	
Total Gen. Fund Revs. & Allocations	11,091,075	10,552,325	10,784,125	10,743,350	0	
<i>Special Funds</i>						
Traffic Safety Fund	115,000	100,000	105,000	100,000	0	
State Gas Tax	541,750	544,200	565,800	549,600	0	
Bonds & Grants	158,200	726,800	33,150	726,700	0	
Transportation Dev. Act	0	8,575	2,325	15,475	0	
Debt Service	0	0	0	0	0	
Community Dev. Block Grant	102,325	167,150	92,500	158,725	0	
Sanitation	5,000	5,000	5,000	5,000	0	
Sewer Improvement Fund 98-1	0	0	0	0	0	
Sewer Redemption Fund 98-1	604,275	590,200	629,925	591,450	0	
Sewer Debt Service Fund 98-1	21,575	14,000	10,925	10,000	0	
Sewer Improvement Fund 02-1	800,000	0	0	0	0	
Sewer Redemption Fund 02-1	1,037,175	996,475	1,037,650	1,011,475	0	
Sewer Debt Service Fund 02-1	93,050	75,000	54,975	45,000	0	
Measure R	135,100	177,900	176,525	177,500	0	
Proposition C	230,050	270,425	244,600	268,050	0	
Proposition A	294,175	295,400	292,550	292,500	0	
Capital Projects	1,575,000	2,452,075	561,425	3,181,900	0	
Solid Waste	428,925	426,650	433,650	428,150	0	
JAG Federal Grant	0	0	0	0	0	
SLESF State Grant	124,450	100,100	100,000	100,000	0	
A.Q.M.D. Trust	37,850	45,625	44,925	44,725	0	
Property Acquisition	0	0	0	0	0	
Sewer Improvement Fund 04-1	195,600	141,000	144,025	142,000	0	
Sewer Redemption Fund 04-1	2,330,275	2,197,625	2,283,925	2,228,350	0	
Sewer Debt Service Fund 04-1	116,575	70,000	69,050	60,000	0	
Total Special Fund Revenues	8,946,350	9,404,200	6,887,925	10,136,600	0	
Total of All Revenues & Allocations	20,037,425	19,956,525	17,672,050	20,879,950	0	

**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2011-12 ANNUAL BUDGET**  
**SUMMARY OF EXPENDITURES (BY FUND)**

	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>General Fund Expenditures</i>	9,738,475	10,831,950	10,281,100	10,743,350	0	
	<i>Special Fund Expenditures</i>						
	Traffic Safety Fund	0	0	0	0	0	
	State Gas Tax	541,350	582,875	604,875	587,875	0	
	Bonds & Grants	54,875	851,475	527,650	469,800	0	
	Transportation Dev. Act	0	8,575	2,325	15,475	0	
	Debt Service	0	0	0	0	0	
	Community Dev. Block Grant	68,600	157,075	92,575	154,075	0	
	Sanitation	111,650	65,000	5,000	5,000	0	
	Sewer Improvement Fund 98-1	0	0	0	0	0	
	Sewer Redemption Fund 98-1	12,025	13,000	12,000	13,000	0	
	Sewer Debt Service Fund 98-1	482,175	477,500	477,500	472,525	0	
	Sewer Improvement Fund 02-1	5,250	0	0	0	0	
	Sewer Redemption Fund 02-1	15,650	16,500	15,500	16,500	0	
	Sewer Debt Service Fund 02-1	888,350	888,375	888,375	888,375	0	
	Measure R	135,100	177,900	176,525	177,500	0	
	Proposition C	96,275	196,025	136,825	151,425	0	
	Proposition A	687,575	388,850	269,500	386,325	0	
	Capital Projects	3,013,200	4,978,850	1,236,600	6,360,700	0	
	Solid Waste	87,275	202,200	130,850	185,800	0	
	JAG Federal Grant	0	0	0	0	0	
	SLESF State Grant	150,450	157,000	157,000	161,825	0	
	A.Q.M.D. Trust	43,375	174,525	0	174,525	0	
	Property Acquisition	0	0	0	0	0	
	Sewer Improvement Fund 04-1	1,577,925	210,000	227,475	155,000	0	
	Sewer Redemption Fund 04-1	19,175	19,175	17,050	19,175	0	
	Sewer Debt Service Fund 04-1	1,698,175	1,698,150	1,698,400	1,698,425	0	
	Total -Special Fund Expenditures	9,688,450	11,263,050	6,676,025	12,093,325	0	
	Total of All Expenditures	19,426,925	22,095,000	16,957,125	22,836,675	0	

**SUMMARY OF EXPENDITURES BY PROGRAM (ALL FUNDS)**

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**SUMMARY OF EXPENDITURES BY PROGRAM**

Page 1 of 2

PROGRAM	Salaries/ Benefits	Operations	Capital	Total	NOTES/DESCRIPTION
<i>General Fund Programs</i>					
City Council	49,975	114,800	500	165,275	
Legal Services	0	249,700	0	249,700	
City Manager	408,400	16,600	1,000	426,000	
City Clerk	199,350	28,300	10,000	237,650	
Planning/Building & Safety	864,450	638,475	1,800	1,504,725	
Non-Departmental	304,475	668,450	36,175	1,009,100	
Elections	0	0	0	0	
Finance	413,975	197,175	0	611,150	
Public Safety	95,225	2,576,325	0	2,671,550	
Recreation & Human Services	304,150	388,375	12,250	704,775	
Public Works	545,800	1,026,175	12,500	1,584,475	
Parks & Landscape	381,975	760,125	500	1,142,600	
City Hall	0	86,775	17,000	103,775	
Lanternman House	0	113,850	10,000	123,850	
Lanternman Auditorium	53,500	32,450	0	85,950	
Storm Water Mgmt. (NPDES)	19,200	103,575	0	122,775	
Sub-total - General Fund	3,640,475	7,001,150	101,725	10,743,350	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**SUMMARY OF EXPENDITURES BY PROGRAM**

Page 2 of 2

PROGRAM	Salaries/ Benefits	Operations	Capital	Total	NOTES/DESCRIPTION
<i>Special Funds</i>					
Traffic Safety	0	0	0	0	
State Gas Tax	0	587,875	0	587,875	
Bonds & Grants	0	33,150	436,650	469,800	
Transportation Dev. Act	0	0	15,475	15,475	
Debt Service	0	0	0	0	
Community Dev. Block Grant	0	154,075	0	154,075	
Sanitation	0	5,000	0	5,000	
Sewer Improvement Fund 98-1	0	0	0	0	
Sewer Redemption Fund 98-1	0	13,000	0	13,000	
Sewer Debt Service Fund 98-1	0	472,525	0	472,525	
Sewer Improvement Fund 02-1	0	0	0	0	
Sewer Redemption Fund 02-1	0	16,500	0	16,500	
Sewer Debt Service Fund 02-1	0	888,375	0	888,375	
Transportation Measure R	0	177,500	0	177,500	
Transportation Prop. C	0	69,775	81,650	151,425	
Transportation Prop. A	0	267,700	118,625	386,325	
Capital Projects	0	0	6,360,700	6,360,700	
Solid Waste	0	183,400	2,400	185,800	
JAG Federal Grant	0	0	0	0	
SLESF State Grant	0	161,825	0	161,825	
A.Q.M.D. Trust	0	35,725	138,800	174,525	
Property Acquisition Fund	0	0	0	0	
Sewer Improvement Fund 04-1	0	155,000	0	155,000	
Sewer Redemption Fund 04-1	0	19,175	0	19,175	
Sewer Debt Service Fund 04-1	0	1,698,425	0	1,698,425	
Sub-total - Special Funds	0	4,939,025	7,154,300	12,093,325	
<b>TOTAL</b>	<b>3,640,475</b>	<b>11,940,175</b>	<b>7,256,025</b>	<b>22,836,675</b>	

## **BUDGET OVERVIEW**

**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2011-12 ANNUAL BUDGET**  
**OPERATING BUDGET OVERVIEW (w/General Fund only operating transfers)**

PROGRAM	ADOPTED REVENUES	ADOPTED EXPEND.	OPERATING TRANSF. OUT	OPERATING TRANSFER IN	FROM RESERVES	DEBT SRV. ADJUST.	BALANCE
01 General Fund	11,049,050	10,743,350	741,125	435,425	0	0	0
02 Traffic Safety	100,000	0	100,000	0	0	0	0
03 State Gas Tax	549,600	587,875	0	0	0	0	(38,275)
04 Bonds & Grants	726,700	469,800	0	12,500	0	0	269,400
05 Transportation Dev. Act	15,475	15,475	0	0	0	0	0
09 Debt Service	0	0	0	0	0	0	0
11 Community Dev. Block Grant	158,725	154,075	6,675	0	0	0	(2,025)
20 Sanitation	5,000	5,000	42,375	0	0	0	(42,375)
21 Sewer Improvement Fund 98-1	0	0	0	0	0	0	0
22 Sewer Redemption Fund 98-1	591,450	13,000	12,950	0	0	0	565,500
23 Sewer Debt Service Fund 98-1	10,000	472,525	0	0	0	0	(462,525)
24 Sewer Improvement Fund 02-1	0	0	0	0	0	0	0
25 Sewer Redemption Fund 02-1	1,011,475	16,500	19,975	0	0	0	975,000
26 Sewer Debt Service Fund 02-1	45,000	888,375	0	0	0	0	(843,375)
28 Measure R (Transportation)	177,500	177,500	0	0	0	0	0
29 Proposition C (Transportation)	268,050	151,425	0	25,000	0	0	141,625
30 Proposition A (Transportation)	292,500	386,325	47,425	0	0	0	(141,250)
31 Capital Projects Fund	3,181,900	6,360,700	0	651,800	0	0	(2,527,000)
32 Solid Waste	428,150	185,800	186,850	0	0	0	55,500
34 JAG Federal Grant	0	0	0	0	0	0	0
35 SLESF State Grant	100,000	161,825	0	61,825	0	0	0
37 AQMD Trust	44,725	174,525	25,000	15,000	0	0	(139,800)
38 Property Acquisition	0	0	0	0	0	0	0
41 Sewer Improvement Fund 04-1	142,000	155,000	0	0	0	0	(13,000)
42 Sewer Redemption Fund 04-1	2,228,350	19,175	19,175	0	0	0	2,190,000
43 Sewer Debt Service Fund 04-1	60,000	1,698,425	0	0	0	0	(1,638,425)
Sub-total - Special Funds	10,136,600	12,093,325	460,425	766,125	0	0	(1,651,025)
<b>TOTAL</b>	<b>21,185,650</b>	<b>22,836,675</b>	<b>1,201,550</b>	<b>1,201,550</b>	<b>0</b>	<b>0</b>	<b>(1,651,025)</b>



**PROGRAM EXPENDITURES AT-A-GLANCE**

**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2011-12 ANNUAL BUDGET**  
**PROGRAM EXPENDITURES AT-A-GLANCE (Page 1 of 2)**

PROGRAM	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>General Fund Programs</i>						
01 City Council	206,425	141,900	132,650	165,275	0	
02 Legal Services	336,375	266,250	239,175	249,700	0	
03 City Manager	397,975	419,175	405,950	426,000	0	
04 City Clerk	207,000	219,375	194,275	237,650	0	
05 Planning/Building & Safety	1,558,000	1,526,475	1,416,625	1,504,725	0	
06 Non-Departmental	657,050	1,072,725	1,075,725	1,009,100	0	
08 Elections	12,500	89,100	61,325	0	0	
10 Finance	579,175	582,025	575,825	611,150	0	
21 Public Safety	2,501,600	2,717,450	2,598,925	2,671,550	0	
31 Recreation & Human Services	552,300	691,725	613,775	704,775	0	
42 Public Works	1,216,675	1,506,525	1,427,800	1,584,475	0	
45 Parks & Landscape	1,141,725	1,126,900	1,078,950	1,142,600	0	
48 City Hall	100,925	139,650	149,775	103,775	0	
49 Lanterman House	98,525	129,100	115,350	123,850	0	
50 Lanterman Auditorium	98,550	95,775	102,175	85,950	0	
53 Storm Water Mgmt. (NPDES)	73,675	107,800	92,800	122,775	0	
Sub-total - General Fund	9,738,475	10,831,950	10,281,100	10,743,350	0	

**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2011-12 ANNUAL BUDGET**  
**PROGRAM EXPENDITURES AT-A-GLANCE (Page 2 of 2)**

PROGRAM	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>Special Funds</i>						
02 Traffic Safety	0	0	0	0	0	
03 State Gas Tax	541,350	582,875	604,875	587,875	0	
04 Bonds & Grants	54,875	851,475	527,650	469,800	0	
05 Transportation Dev. Act	0	8,575	2,325	15,475	0	
09 Debt Service	0	0	0	0	0	
11 Community Dev. Block Grant	68,600	157,075	92,575	154,075	0	
20 Sanitation	111,650	65,000	5,000	5,000	0	
21 Sewer Improvement Fund 98-1	0	0	0	0	0	
22 Sewer Redemption Fund 98-1	12,025	13,000	12,000	13,000	0	
23 Sewer Debt Service Fund 98-1	482,175	477,500	477,500	472,525	0	
24 Sewer Improvement Fund 02-1	5,250	0	0	0	0	
25 Sewer Redemption Fund 02-1	15,650	16,500	15,500	16,500	0	
26 Sewer Debt Service Fund 02-1	888,350	888,375	888,375	888,375	0	
28 Transportation Measure R	135,100	177,900	176,525	177,500	0	
29 Transportation Prop. C	96,275	196,025	136,825	151,425	0	
30 Transportation Prop. A	687,575	388,850	269,500	386,325	0	
31 Capital Projects Fund	3,013,200	4,978,850	1,236,600	6,360,700	0	
32 Solid Waste	87,275	202,200	130,850	185,800	0	
34 JAG Federal Grant	0	0	0	0	0	
35 SLESF State Grant	150,450	157,000	157,000	161,825	0	
37 AQMD Trust	43,375	174,525	0	174,525	0	
38 Property Acquisition	0	0	0	0	0	
41 Sewer Improvement Fund 04-1	1,577,925	210,000	227,475	155,000	0	
42 Sewer Redemption Fund 04-1	19,175	19,175	17,050	19,175	0	
43 Sewer Debt Service Fund 04-1	1,698,175	1,698,150	1,698,400	1,698,425	0	
Sub-total - Special Funds	9,688,450	11,263,050	6,676,025	12,093,325	0	
<b>TOTAL</b>	<b>19,426,925</b>	<b>22,095,000</b>	<b>16,957,125</b>	<b>22,836,675</b>	<b>0</b>	

**GENERAL FUND REVENUES**

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET  
GENERAL FUND REVENUES**

FUND - 1

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>LOCAL TAXES</i>							
1- 00- 4110	Sales Tax	1,900,350	2,008,000	2,031,125	2,082,050		
1- 00- 4120	Franchise Fees	609,175	595,400	626,200	615,800		
1- 00- 4130	Real Property Transfer	195,225	164,100	144,850	148,350		
1- 00- 4140	Property Tax	3,721,675	3,685,875	3,684,800	3,740,075		Sanitation Fund (\$5K)
1- 00- 4141	Property Tax (In-Lieu)	1,799,850	1,795,200	1,795,200	1,750,000		
1- 00- 4150	Business License Fees	163,025	165,000	175,750	171,825		
<i>FINES, FORFEITURES, PENALTIES</i>							
1- 00- 4210	Municipal Code Fines	38,275	44,800	45,350	43,050		
1- 00- 4211	Tree Ordinance	119,850	6,000	10,000	10,000		
1- 00- 4220	Parking Fines	40,125	43,200	31,000	33,000		
<i>REVENUE FROM OTHER AGENCIES</i>							
1- 00- 4330	Vehicle License Fees	63,375	65,600	68,800	0		
1- 00- 4390	S.T.A.R. Reimbursement	20,500	16,300	23,500	5,200		St. Bedes contribution
1- 00- 4391	SGVCOG Energy Efficiency Grant	0	0	0	25,000		
1- 00- 4413	Administrative Penalties	0	0	16,875	5,200		
1- 00- 4426	Hazard Mitigation Planning Grant	19,500	17,475	0	0		
1- 00- 4428	CHP (Every 15 mins. Reimbursement)	0	0	0	0		
<i>CURRENT SERVICE CHARGES</i>							
1- 00- 4510	Film Permit Fees	32,150	25,800	23,825	28,225		
1- 00- 4530	Zoning Fees	296,050	288,500	297,600	285,000		
1- 00- 4540	Environmental Assessment	15,350	14,500	14,500	14,500		
1- 00- 4546	Use of Fields	5,075	3,000	6,250	5,000		
1- 00- 4547	Lanterman Auditorium Fees	65,750	75,000	100,000	90,000		
1- 00- 4550	Service Charges	5,575	7,850	3,675	4,625		
1- 00- 4551	Tobacco License Fees	750	800	750	750		
1- 00- 4553	General Plan Maintenance Fee	21,950	18,000	28,000	23,600		
1- 00- 4555	NPDES Service Charges	0	0	1,425	0		
1- 00- 4560	Bldg. Permits/Plan Check Fees	1,099,225	1,266,550	1,400,000	1,375,000		
1- 00- 4570	Specific Plan Fees	8,850	6,750	2,000	5,425		
1- 00- 4575	Public Works Permits Fees	64,275	58,800	50,375	58,800		
1- 00- 4580	Commer./Indust./Resturant Inspect.	0	15,000	0	0		

FUND - 1

GENERAL FUND REVENUES

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>USE OF MONEY AND PROPERTY</i>						
1- 00- 4610	Interest Income	569,325	510,000	510,000	490,000		
1- 00- 4620	Amortize Premium/Discount	(59,175)	0	0	0		
1- 00- 4630	Gain/Loss on Investment (FMV)	(99,350)	0	0	0		
	<i>OTHER REVENUE</i>						
1- 00- 4710	Miscellaneous Revenue	25,725	9,700	9,700	9,700		
1- 00- 4711	Donations	200	0	0	0		
1- 00- 4712	Public Works Reimbursements	6,125	15,375	15,950	10,100		
1- 00- 4716	Lighting Reimbursement	15,950	17,000	16,400	15,300		
1- 00- 4720	Community Center Lease	25	0	0	0		
1- 00- 4730	Parking Lot Lease	3,475	3,200	3,475	3,475		
	<b>SUB-TOTAL: REVENUES</b>	<b>10,768,225</b>	<b>10,942,775</b>	<b>11,137,375</b>	<b>11,049,050</b>	<b>0</b>	
	<i>REIMBURSEMENTS</i>						
	Traffic Safety Fund (2)	115,000	100,000	105,000	100,000		Reimburse law enforcement costs
	Comm. Dev. Block Grant (11)	10,075	10,075	10,000	6,675		Salary reimbursement
	Sanitation (20)	0	0	0	42,375		Reimburse District formation costs
	Sewer Redemption Fund 98-1 (22)	13,050	13,000	14,000	12,950		District 1 staff costs reimbursement
	Sewer Redemption Fund 02-1 (25)	19,975	19,975	20,975	19,975		District 2 staff costs reimbursement
	Proposition A Fund (30)	46,500	44,925	44,925	47,425		Salary reimbursement
	Solid Waste Fund (32)	176,025	178,500	178,500	186,850		Salary reimbursement
	Sewer Redemption Fund 04-1 (42)	21,550	19,325	21,450	19,175		District 3 staff costs reimbursement
	<b>SUB-TOTAL: REIMBURSEMENTS</b>	<b>402,175</b>	<b>385,800</b>	<b>394,850</b>	<b>435,425</b>	<b>0</b>	
	<i>RESERVES/TRANSFERS</i>						
	Appr. firm Reserves (Operating Uses)	0	0	0	0		
	Approp. from Reserves (Disaster)	0	0	0	0		
	Less: Return to Reserves	0	0	0	0		
	Less: Transfer Oper. Rev. to Other Funds	(79,325)	(776,250)	(748,100)	(741,125)		B&G (\$12,500); SLESF (\$61,825); AQMD (\$15,000) Cap Projects (\$651,800)
	<b>SUB-TOTAL: RESERVES/TRANSFER</b>	<b>(79,325)</b>	<b>(776,250)</b>	<b>(748,100)</b>	<b>(741,125)</b>	<b>0</b>	
	<b>GRAND TOTAL</b>	<b>11,091,075</b>	<b>10,552,325</b>	<b>10,784,125</b>	<b>10,743,350</b>	<b>0</b>	

**GENERAL FUND PROGRAM EXPENDITURES**

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

1- CITY COUNCIL (Page 1 of 2)

GENERAL

ADMINISTRATION

The City Council acts as the legislative body for the City establishing all policies and laws. The City Council consists of five members elected at-large to serve four-year overlapping terms. Annually, the City Council selects one of its members to serve as Mayor.

The City Council appoints the City Manager, City Attorney and City Treasurer as well as members of all advisory Commissions, Boards and Committees. The City Council also acts as the governing board for the Redevelopment Agency, the La Canada Flintridge Local Financing Authority, the Public Improvement Corporation and Sanitation District # 34.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>						
1- 01- 5002	Salaries (Part-time)	18,000	18,000	18,000	18,000		\$300 x 5 x 12 mos.
1- 01- 5004	Retirement (PERS)	2,175	2,375	2,175	3,175		4 Councilmembers
1- 01- 5006	Health Insurance	20,575	26,325	25,900	27,725		Councilmember + 1 Retiree
1- 01- 5009	Dental Insurance	475	525	550	575		
1- 01- 5010	Medicare	275	275	275	275		
1- 01- 5011	FICA	475	475	475	225		1 Councilmember
	Sub-total	41,975	47,975	47,375	49,975	0	



**PROGRAM**

**FUND**

**DEPARTMENT**

1- CITY COUNCIL (Page 2 of 2)

GENERAL

ADMINISTRATION

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 01- 6032	Books & Publications	0	100	75	100		
1- 01- 6052	Travel, Conferences, Meetings	24,675	20,900	15,000	25,000		Conference registration (\$7,000); air/travel (\$3,800); hotels (\$10,700); meals (\$3,500); LofCC; CCCA; CJPIA; NLC; SGVCOG
1- 01- 6053	Memberships & Dues	23,850	22,450	22,275	23,200		LofCC (\$8,200); LA League (\$1,125); CCCA (\$2,925); SCAG (\$1,900); NLC (\$1,950); SGVCOG (\$6,100); LAFCO (\$500); Misc. (\$500)
1- 01- 6061	Professional Services	105,875	32,000	32,750	47,000		Sac. Lobbyist (\$30K); Soundwall technical consultant (\$5K); Soundwall survey consultant (\$12K)
1- 01- 6087	Community Newsletter	0	4,750	0	5,000		Printing & mailing costs (1 issue)
1- 01- 6088	City Communications/Special Events	10,050	13,725	15,175	14,500		City/Chamber Mixer (\$8K); Special trophies and awards (\$1,500); 9-10-11 Event (\$5K)
	Sub-total	164,450	93,925	85,275	114,800	0	
	<i>CAPITAL OUTLAY</i>						
1- 01- 8231	Furnishings & Equipment	0	0	0	500		
	Sub-total	0	0	0	500	0	
	<b>TOTAL PROGRAM COSTS</b>	206,425	141,900	132,650	165,275	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

2- LEGAL SERVICES (Page 1 of 1)

GENERAL

ADMINISTRATION

Legal Services are provided to the City on a contract basis by a private law firm specializing in municipal practice and, to a limited extent, the California Joint Powers Insurance Authority, the District Attorney's Office and special counsel law firms.

The City currently contracts its legal services with the law firm McKenna, Long & Aldridge. As the City's general legal counsel, the City Attorney reviews staff reports for legal implications and interpretation, drafts ordinances, investigates planning and environmental issues, reviews contracts, keeps the City informed of changes in State and Federal laws, and makes recommendations on pending litigation. Special legal counsel and the Los Angeles County District Attorney's Office provide special prosecution services to the City for municipal code violations. The law firm Liebert Cassidy Whitmore provides special employment law counsel and other services under the Employment Relations Consortium.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
1- 02- 6032	Books & Publications	1,750	1,000	1,600	1,750		CEB (\$1,000); Miscellaneous (\$750)
1- 02- 6052	Travel, Conferences & Meetings	1,300	1,700	75	1,400		League City Attys.; Labor Law; CAALAC
1- 02- 6053	Memberships & Dues	3,500	3,550	3,400	3,550		State/L.A. Bar Dues (\$550); Labor Consortium (\$3,000)
1- 02- 6061	Professional Services	121,125	122,000	121,000	132,000		Retainer (\$122K); Special projects (\$10K)
1- 02- 6062	Litigation	85,575	70,000	20,000	30,000		Unanticipated Litigation
1- 02- 6064	Special Counsel	123,125	68,000	93,100	81,000		Employment Atty. (\$15K); Labor Atty. (\$10K); Cable Atty. (\$1K); City Prosecutor (\$20K); Route 710 Atty. & Consult. (\$20K); Misc. special projects (\$15K)
	Sub-total	336,375	266,250	239,175	249,700	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<b>TOTAL PROGRAM COSTS</b>	336,375	266,250	239,175	249,700	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

3- CITY MANAGER (Page 1 of 2)

GENERAL

ADMINISTRATION

The City Manager is the chief executive officer appointed by the City Council to manage the day-to-day affairs of the City and to ensure the effective implement of City Council policies and directives. The City Manager is responsible for the enforcement of all local ordinances and laws. The City Manager hires the City staff and monitors and evaluates the performance of contract personnel providing municipal services.

The City Manager's budget funds the City Manager, Senior Management Analyst (Legis.) and part-time Intern positions. Responsibilities of the department include: implementation of City Council policies, goals and directives; preparation of the annual budget; legislative analysis; special events coordination; transportation planning; personnel and benefits administration; Youth Council activities; intergovernmental coordination; Joint Use Committee coordination; purchasing; and response to citizen complaints and concerns.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>						
1- 03- 5001	Salaries (Full-time)	256,850	267,025	268,300	273,225		CM; Sr. Mgmt. Anlyst Intern
1- 03- 5002	Salaries (Part-time)	26,375	25,350	25,900	27,725		
1- 03- 5003	Salaries (Other)	1,300	0	0	500		
1- 03- 5004	Retirement (PERS)	57,275	64,325	59,175	66,200		
1- 03- 5006	Health Insurance	8,200	10,350	10,175	10,875		1 Retiree
1- 03- 5010	Medicare	4,350	4,350	4,350	4,425		
1- 03- 5011	FICA	225	0	0	0		
1- 03- 5020	Cafeteria Plan Benefits	24,475	26,350	25,450	25,450		
	Sub-total	379,050	397,750	393,350	408,400	0	

**PROGRAM**

**FUND**

**DEPARTMENT**

3- CITY MANAGER (Page 2 of 2)

GENERAL

ADMINISTRATION

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 03- 6032	Books & Publications	300	350	400	450		Newspapers; Professional Publications
1- 03- 6051	Auto Allowance & Mileage	1,625	1,500	1,900	2,000		
1- 03- 6052	Travel, Conferences, Meetings	11,775	15,000	10,000	12,150		JPIA; SGVCMA; CCA; LCC; Kiwanis; CalPELRA; SGVCOG; Chamber events; MMASC; AALRR
1- 03- 6053	Memberships & Dues	875	575	300	500		SGVCMA; MMASC
1- 03- 6054	Employee Educ. & Training	100	500	0	500		
1- 03- 6061	Professional Services	4,250	3,000	0	1,000		Cable Ascertainments (\$1,000)
	Sub-total	18,925	20,925	12,600	16,600	0	
	<i>CAPITAL OUTLAY</i>						
1- 03- 8231	Furnishings & Equipment	0	500	0	1,000		Miscellaneous
	Sub-total	0	500	0	1,000	0	
	<b>TOTAL PROGRAM COSTS</b>	397,975	419,175	405,950	426,000	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

4- CITY CLERK (Page 1 of 2)

GENERAL

CITY CLERK

The City Clerk is responsible for the conduct of municipal elections; serves as the Fair Political Practices Commission filing officer; attests to proper execution of public documents; prepares agendas and takes minutes of City Council meetings; is responsible for the publication of official notices; administers the City-wide records management program. The City Clerk's Office also assists staff and the public in researching information. The City Clerk acts as a notary public and deputy registrar.

The City Clerk's Office is currently staffed by the City Clerk and Administrative Clerk. Responsibilities of the department include support and information services to the public and other departments.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>						
1- 04- 5001	Salaries (Full-time)	110,675	84,075	64,675	87,650		City Clerk
1- 04- 5002	Salaries (Part-time)	16,225	42,925	42,000	42,050		Administrative Clerk (Temp. & Perm.)
1- 04- 5004	Retirement (PERS)	23,400	18,500	20,625	23,375		City Clerk
1- 04- 5006	Health Insurance	14,800	25,950	25,450	27,175		3 Retirees
1- 04- 5010	Medicare	1,950	1,900	1,550	2,100		
1- 04- 5011	FICA	725	2,650	1,475	1,450		Administrative Clerk (Temp. & Perm.)
1- 04- 5020	Cafeteria Plan Benefits	18,200	10,075	12,500	15,550		City Clerk
	Sub-total	185,975	186,075	168,275	199,350	0	

**PROGRAM**

**FUND**

**DEPARTMENT**

4- CITY CLERK (Page 2 of 2)

GENERAL

CITY CLERK

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 04- 6031	Office Supplies	150	50	150	100		Notary supplies; ordinance/minutes/resolution paper; binders
1- 04- 6033	Books & Publications	200	100	25	100		Election Code Book
1- 04- 6051	Auto Allowance & Mileage	450	500	300	500		Mileage (avg. \$42/mo.)
1- 04- 6052	Travel, Conferences, Meetings	1,950	1,750	50	1,700		CCAC Conf.; IIMC Conf.; Qrtrly. Mtgs.
1- 04- 6053	Memberships & Dues	675	650	250	650		CCAC; IIMC; CACEO; ARMA; Notary Public
1- 04- 6054	Employee Educ. & Training	100	250	225	250		Clerk certificate seminars; training
1- 04- 6061	Professional Services	17,500	20,000	25,000	25,000		MuniCode supplements (\$2,500); Iron Mtn. Records storage (\$12,550); Centration SB 90 prep. (\$4,950); Minutes Preparation (\$5K)
	Sub-total	21,025	23,300	26,000	28,300		
	<i>CAPITAL OUTLAY</i>						
1- 04- 8231	Furnishings & Equipment	0	0	0	0		
1- 04- 8239	Document Imaging System	0	10,000	0	10,000		Records management
	Sub-total	0	10,000	0	10,000	0	
	<b>TOTAL PROGRAM COSTS</b>	207,000	219,375	194,275	237,650	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

5- PLANNING/BUILDING & SAFETY (Page 1 of 2)

GENERAL

COMMUNITY DEVELOPMENT

The Planning/Building & Safety program is responsible for the development and implementation of the City's goals and policies for land use and building development. The Planning division is responsible for the General Plan update, zoning, project review, code enforcement and regional environmental issues. The Building and Safety division and Building Inspectors are responsible for the implementation and enforcement of the Building Code and related codes (plumbing, electrical, mechanical, etc.), the review of grading and structural plans, the issuance of permits, and on-site inspections.

The Planning/Building & Safety program currently funds the Director of Community Development, Sr. Planner, 2 Planners, 2 Assistant Planners, Clerk-Typist, Clerical Aide, and Planning Intern. The staff provide support to the Planning Commission and Design Commission, both five-member citizen boards appointed by the City Council to publicly review major development projects as well as consider amendments to City planning policies. Under contract with the County of Los Angeles, one Office Manager, one Sr. Building Inspector, and one Building Inspector provide building & safety inspection services to the community.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>						
1- 05- 5001	Salaries (Full-time)	551,025	564,800	563,025	574,875		Director; Sr. Planner; 2 Planners.; 2 Asst Pl.; Clerk-Typ. Clerical Aide; Planning Intern
1- 05- 5002	Salaries (Part-time)	17,100	25,450	24,700	25,600		
05- 5003	Salaries (Other)	125	1,000	225	750		
1- 05- 5004	Retirement (PERS)	112,100	124,250	111,675	126,475		
1- 05- 5006	Health Insurance	57,900	74,500	71,500	75,550		2 employees + 3 Retirees
1- 05- 5007	Vision Insurance	525	525	525	525		2 employees
1- 05- 5009	Dental Insurance	950	1,000	1,000	1,050		2 employees
1- 05- 5010	Medicare	8,500	8,775	8,575	8,875		
1- 05- 5011	FICA	1,050	1,575	1,500	1,575		
1- 05- 5020	Cafeteria Plan Benefits	49,175	50,675	49,175	49,175		5 employees
	Sub-total	798,450	852,550	831,900	864,450	0	

**PROGRAM**

**FUND**

**DEPARTMENT**

5- PLANNING/BUILDING & SAFETY (Page 2 of 2)

GENERAL

COMMUNITY DEVELOPMENT

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 05- 6032	Books & Publications	775	500	850	500		Assessors maps; OPR pub.; Zoning Report Gen. Pln./Zon. maps (\$1,000); project reproduc. for GP update (\$3,000); DVSP userguide manual (\$1,500) Green & Water brochures (\$500) \$500/mtg. x 22 mtgs (PC & DC) Mileage (avg. \$25/mo.) Planner's Institute/APA conference; CalED APA dues; CalED Planning & CEQA Seminars Building inspection services Contract Architect (\$1K); Code Enforcement Officer (\$98K); Rev. Experts (\$3,500); Doc. Edge (\$3,000) Design Com tour (\$1K); Customer service (\$13,275) County Recorder (Cert. of Occup.; Fish & Game)
1- 05- 6034	Printing & Publishing	175	6,000	1,400	6,000		
1- 05- 6035	Stipend	9,150	11,000	8,350	11,000		
1- 05- 6037	Expendable Equipment	1,775	0	0	0		
1- 05- 6051	Auto Allowance & Mileage	100	400	300	300		
1- 05- 6052	Travel, Conferences, Meetings	4,950	4,500	3,500	5,500		
1- 05- 6053	Memberships & Dues	1,950	2,100	2,450	2,500		
1- 05- 6054	Employee Educ. & Training	950	1,600	400	1,000		
1- 05- 6060	L.A. County Contract Services	472,500	425,000	421,900	435,000		
1- 05- 6061	Professional Services	77,650	116,800	98,275	119,775		
1- 05- 6065	General Plan Update	188,450	98,625	40,000	50,000		
1- 05- 6068	Commercial Facade Rehab.	0	6,400	6,400	6,400		
1- 05- 6093	Documents/Recordings	275	1,000	500	500		
	Sub-total	758,700	673,925	584,325	638,475	0	
	<i>CAPITAL OUTLAY</i>						
1- 05- 8231	Furnishings & Equipment	850	0	400	1,800		
	Sub-total	850	0	400	1,800	0	
	<b>TOTAL PROGRAM COSTS</b>	1,558,000	1,526,475	1,416,625	1,504,725	0	



**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

6- NON-DEPARTMENTAL (Page 1 of 2)

GENERAL

ADMINISTRATION

The Non-Departmental Program includes all expenditures that are unassignable to specific departments or are expenditures that are related to support services.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>						
1- 06- 5005	Workers Compensation	39,500	127,750	127,750	121,375		FY11-12 Premium (\$66,650) Retro Incentive (\$54,725)
1- 06- 5008	Life Insurance	10,725	11,175	10,600	10,775		
1- 06- 5012	Leave Buy-back	44,050	50,000	47,225	48,650		Based on anticipated employee participation
1- 06- 5014	Wellness Program	4,975	5,500	5,000	5,000		Based on anticipated employee participation
1- 06- 5015	Unemployment	12,900	10,000	14,500	10,000		Unanticipated claims
1- 06- 5017	Deferred Compensation	19,825	22,000	21,000	22,000		24 x \$500 + 5 x \$2,000
1- 06- 5018	Survivor Benefit	825	1,000	1,550	1,550		
1- 06- 5019	OPEB Trust	0	61,800	0	63,650		
1- 06- 5031	Miscellaneous Benefits	21,250	20,950	20,950	21,475		Performance Bonus Program
	Sub-total	154,050	310,175	248,575	304,475	0	
	<i>OPERATIONS EXPENSES</i>						
1- 06- 6031	Office Supplies	47,200	38,000	40,850	39,000		
1- 06- 6033	Postage	14,200	16,525	17,000	17,000		(\$1,415 x 12 mos.)
1- 06- 6034	Printing & Publishing	26,450	35,200	33,575	33,000		Public Hearing Notices; Legal Notices; Job ads.
1- 06- 6037	Expendable Equipment	475	500	500	500		Computer peripherals
1- 06- 6038	Lease Agreements	30,325	35,475	35,000	35,575		Caltrans lot (\$3,200); Postage machine (\$3,600) SCE (\$6,350); Off-site Storage (\$3,600); Cerro Negro (\$6,825); Copy machines (\$12K)
1- 06- 6040	Claim Settlements	2,750	5,000	73,950	10,000		Settlement of small claims matters
1- 06- 6041	Insurance Premiums	303,700	498,075	498,950	450,125		Gen. Liab. (\$259,825); Property (\$3,200); Environmental (\$3,375); Retro Incentive (\$183,725)
1- 06- 6042	Surety & Employee Bonds	2,500	2,600	1,200	1,200		City Clerk/Treasurer/Notary

**PROGRAM**

**FUND**

**DEPARTMENT**

6- NON-DEPARTMENTAL (Page 2 of 2)

GENERAL

ADMINISTRATION

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES (cont.)</i>						
1- 06- 6045	Personnel Administration	1,225	4,000	1,500	4,000		Recruitment expenses; pre-employment physicals
1- 06- 6051	Auto Allowance & Mileage	2,575	2,525	2,000	2,500		Gasoline for 2 City vehicles (\$210/mo.)
1- 06- 6052	Travel, Conferences, Meetings	9,175	9,000	7,250	9,000		City Council & Staff Meetings
1- 06- 6054	Employee Educ. & Training	25	0	0	0		Computer; City policies; safety & risk mgmt. training
1- 06- 6061	Professional Services	28,675	36,050	35,000	46,550		Computer/IT services (\$29,700); ISP (\$4,450); Web maint. (\$4,500); 42 Gapp acnts. (\$2,100) Website development (\$5,800)
1- 06- 7101	Equip. Maint./Service Agrmnts.	21,450	19,200	19,200	20,000		Office equip (\$1,000); computer/server maint. (\$2,000); Accounting software (\$2,000); City vehicles (\$1,500); Comcate maint. (\$7,300); Copiers (\$6,200)
	Sub-total	490,725	702,150	765,975	668,450	0	
	<i>CAPITAL OUTLAY</i>						
1- 06- 8237	Computer Equip./Software	5,025	46,175	48,175	22,425		13 computers; MS Office software upgrade
1- 06- 8239	Geographical Information System	7,250	14,225	13,000	13,750		ESRI GIS maint. (\$2,100); LA Co LAR-IAC3 (\$7,050); DataQuick (\$1,600); GIS Consult. (\$1,500); XY Maps maint. (\$1,500)
	Sub-total	12,275	60,400	61,175	36,175	0	
	<b>TOTAL PROGRAM COSTS</b>	657,050	1,072,725	1,075,725	1,009,100	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

8- ELECTIONS (Page 1 of 1)

GENERAL

CITY CLERK

The City Clerk is responsible for the conduct and administration of all municipal elections. As a general law City, elections are held every two years, in March, for the purpose of electing City Council members. In addition, the City may conduct special elections as needed for such purposes as referendums or City Council vacancies. The next general municipal election is scheduled for March, 2013.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0		0	
	<i>OPERATIONS EXPENSES</i>						
1- 08- 6033	Postage	0	6,000	5,650	0		Vote By Mail, sample ballots & miscellaneous
1- 08- 6034	Printing & Publishing	0	6,000	2,025	0		Election materials
1- 08- 6060	L.A. County Contract Services	0	3,600	1,700	0		County Clerk services
1- 08- 6061	Professional Services	12,500	69,000	47,500	0		Mrtn. & Chap (\$54,000); Consultant (\$15,000)
1- 08- 6084	Precinct Workers	0	4,000	3,975	0		Eight precincts
1- 08- 6085	Contingent Reserve	0	500	475	0		AV processing & election night personnel; new language requirements
	Sub-total	12,500	89,100	61,325	0	0	
	<i>CAPITAL OUTLAY</i>						
1- 08- 8231	Furnishings & Equipment	0	0	0	0		
	Sub-total	0	0	0	0	0	
	<b>TOTAL PROGRAM COSTS</b>	12,500	89,100	61,325	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

10- FINANCE (Page 1 of 2)

GENERAL

FINANCE

The Finance program reflects the expenditures related to management of the City's finances. The Finance Department is comprised of the Director of Finance, Senior Accountant, Business License Clerk and Account Clerk. The City Treasurer's costs are also included in the Finance Program budget. The City Treasurer is the primary investment officer and manages the investment portfolio of the City. The City Treasurer is appointed by the City Council and provides monthly reports to the City Council on the status of the City's investments. The City Treasurer and Finance Director provide support to the Investment and Financing Advisory Committee, a volunteer of residents appointed by the City Council to provide advice and investment insight on the City's investment decisions.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>						
1- 10- 5001	Salaries (Full-time)	233,525	241,450	245,375	252,550		Finance Director; Sr. Acct.; Business License Clerk Account Clerk; Treasurer Anticipated overtime  Treasurer
1- 10- 5002	Salaries (Part-time)	36,225	47,550	46,000	55,475		
1- 10- 5003	Salaries (Other)	150	500	50	500		
1- 10- 5004	Retirement (PERS)	55,425	62,000	55,875	64,600		
1- 10- 5010	Medicare	4,325	4,375	4,325	4,725		
1- 10- 5011	FICA	0	0	450	900		
1- 10- 5020	Cafeteria Plan Benefits	35,250	36,425	35,225	35,225		
	Sub-total	364,900	392,300	387,300	413,975	0	

## PROGRAM

## FUND

## DEPARTMENT

10- FINANCE (Page 2 of 2)

GENERAL

FINANCE

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 10- 6032	Books & Publications	325	150	475	350		Miscellaneous
1- 10- 6035	Stipend	14,400	7,200	7,200	0		Treasurer to PT employee
1- 10- 6051	Auto Allowance & Mileage	275	350	175	250		Average \$20/mo.
1- 10- 6052	Travel, Conferences, Meetings	1,000	700	675	700		CSMFO;CMTA; IFAC
1- 10- 6053	Memberships & Dues	825	850	825	850		CSMFO, CMTA, GFOA; AGA dues
1- 10- 6054	Employee Education & Training	1,550	650	175	850		Miscellaneous
1- 10- 6061	Professional Services	195,900	179,825	179,000	194,175		Auditor (\$56,925); St. Controller (\$2,000); ADP fees (\$10,775); BofA (\$3,500); LA Co. fee for collection of property taxes (\$96,000); HdL Consult. fees (\$4,275); PFM Invest. Advisors (\$16,700); BofNY Safekeeping (\$750); HdL Bus. Lic. Software (\$2,300); ComputerWorks (\$500); CAFR Award (\$450)
	Sub-total	214,275	189,725	188,525	197,175		
	<i>CAPITAL OUTLAY</i>						
	Sub-total	0	0	0	0	0	
	<b>TOTAL PROGRAM COSTS</b>	579,175	582,025	575,825	611,150	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

21- PUBLIC SAFETY (Page 1 of 2)

GENERAL

ADMINISTRATION

The Public Safety program encompasses programs and services related to the protection of the general health, safety and welfare of the community. Under various funding arrangements, many public safety services are provided by the County of Los Angeles including law enforcement, fire protection/paramedics and ambulance service. The Pasadena Humane Society provides animal care, control and sheltering services. In addition, the Public Safety program supports the Success Through Awareness Resistance ("STAR") program presented in the schools as well as provides for graffiti abatement and the contracting of crossing guards at the various local school sites.

A Public Safety Coordinator is assigned the implementation aspects of the City's emergency preparedness efforts. In addition, the Public Safety Coordinator provides primary staff support to the Public Safety Commission, a five-member advisory Commission appointed by the City Council to monitor and make recommendations on matters involving the City's public safety and emergency preparedness efforts. A Volunteer Emergency Response Team ("VERT"), comprised of community volunteers, is trained to assist the City in responding to catastrophic, emergency and significant community events, should the need arise.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>						
1- 21- 5001	Salaries (Full-time)	61,550	64,725	65,775	69,200		Public Safety Coordinator
1- 21- 5004	Retirement (PERS)	12,675	14,250	13,000	15,225		
1- 21- 5010	Medicare	950	1,000	975	1,025		
1- 21- 5020	Cafeteria Plan Benefits	9,800	10,075	9,775	9,775		
	Sub-total	84,975	90,050	89,525	95,225	0	

**PROGRAM**

**FUND**

**DEPARTMENT**

21- PUBLIC SAFETY (Page 2 of 2)

GENERAL

ADMINISTRATION

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>							
1- 21- 6030	Materials/Supplies	850	500	75	300		Signs/vests
1- 21- 6032	Books & Publications	25	100	0	100		Emergency guides/information
1- 21- 6034	Printing & Publishing	0	600	275	600		Hazard Mitigation Plan
1- 21- 6035	Stipend	1,850	2,875	1,550	2,875		\$250/mtg. x 11 mtgs.+ \$125
1- 21- 6037	Expendable Equipment	0	4,800	4,800	0		Drive w/Care traffic signs
1- 21- 6038	Lease Agreements	8,750	8,750	8,750	8,750		Annual CRISCOM fee (Reverse 9-1-1 system)
1- 21- 6052	Travel, Conferences, Meetings	3,400	3,000	3,525	3,000		Commission; staff; deputy; Captain
1- 21- 6054	Employee Educ. & Training	75	1,000	50	500		CSTI Training
1- 21- 6055	L.A. Co. Sheriff's STAR Program	48,425	34,275	25,550	35,225		1% increase; Partial reimburse: St. Bedes (\$5,200)
1- 21- 6056	Sheriff's Liability Insurance	71,025	99,550	99,550	0		4% of all Sheriff's costs, incl. SLESF (waived for 11-12)
1- 21- 6057	L.A. Co. Sheriff's Spc. Assign. Dep.	173,025	211,800	158,400	218,300		City liaison deputy/School Resource Officer
1- 21- 6058	L.A. Co. Sheriff's Overtime	38,100	87,500	40,000	65,000		Gen. (\$36,000); Fiesta Days (\$20K); Float escort (\$1K); Rn for Hgry. (\$5K); Fun Run (\$3K)
1- 21- 6059	L.A. Co. Sheriff's Department	1,944,900	2,037,650	2,024,675	2,100,200		Incl. 3.07% increase
1- 21- 6061	Professional Services	85,050	79,500	76,000	84,375		Pred. animals/census (\$4,500); cross. guards (\$79,875)
1- 21- 6070	Pasadena Humane Society	28,900	45,000	39,400	48,600		Animal control services
1- 21- 6081	Programs (Public Safety Comm.)	0	4,000	500	2,000		Public Education (\$500); Postage (\$1K); Misc. (\$500)
1- 21- 6082	Emergency Preparedness	2,900	1,000	1,000	1,000		Exercises; rotate supplies/materials
1- 21- 6083	VERT Program	1,200	2,000	1,500	2,000		Level II CERT ongoing program
1- 21- 7101	Equip. Maint./Service Agr.	2,200	1,500	1,500	1,500		City radios maintenance; radar repair/re-certification
1- 21- 7114	Graffiti Abatement	2,850	2,000	2,800	2,000		Graffiti removal (labor/materials)
	Sub-total	2,413,525	2,627,400	2,489,900	2,576,325	0	
<i>CAPITAL OUTLAY</i>							
1- 21- 8231	Furnishings & Equipment	3,100	0	0	0		
1- 21- 8233	Grant Expenditures	0	0	19,500	0		Pass-through of FY 09-10 grant money to Area C
1- 21- 8238	Cherry Canyon Brush Maint.	0	0	0	0		
	Sub-total	3,100	0	19,500	0	0	
<b>TOTAL PROGRAM COSTS</b>		<b>2,501,600</b>	<b>2,717,450</b>	<b>2,598,925</b>	<b>2,671,550</b>	<b>0</b>	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

31- RECREATION & HUMAN SERVICES (Page 1 of 2)

GENERAL

ADMINISTRATION

The Recreation & Human Services program provides funding for contracted recreation programs as well as support to community and human services organizations. The City contracts with the Community Center of La Canada Flintridge for community teen and other recreation programs. In addition, the City funds a series of community concerts ("Music in the Park") and beach excursions which are held during the Summer months. The City also provides funding to the La Canada Flintridge Leisure Club and Crescenta-Canada YMCA in support of local senior citizen programs. The City's Skate Park program, a Joint Use effort with the LCUSD, is included within this program budget as is funding for the Joint Use Library, located at La Canada High School. Funding for various civic and community organizations, as "Contributions to Community Groups", are also included in this program.

The Recreation & Human Services program funds the Director of Administrative Services and Sr. Management Analyst positions that provide primary support to the Parks and Recreation Commission, a five-member advisory body appointed by the City Council to review and oversee local recreation and human services needs. This program also funds the part-time Recreation Specialists who provide adult supervision at the City's skate park facility.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>						
1- 31- 5001	Salaries (Full-time)	204,025	204,700	206,200	212,175		Director of Admin. Services; Sr. Management Analyst Recreation Specialists (4)
1- 31- 5002	Salaries (Part-time)	17,175	30,875	19,675	20,800		
1- 31- 5004	Retirement (PERS)	43,625	47,625	43,275	46,675		
1- 31- 5010	Medicare	3,650	3,650	3,650	3,650		
1- 31- 5011	FICA	700	750	750	1,300		
1- 31- 5020	Cafeteria Plan Benefits	25,325	26,225	23,450	19,550		Director; Sr. Management Analyst
	Sub-total	294,500	313,825	297,000	304,150	0	



**PROGRAM**

**FUND**

**DEPARTMENT**

31- RECREATION & HUMAN SERVICES (Page 2 of 2)

GENERAL

ADMINISTRATION

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 31- 6032	Books & Publications	150	0	0	0		NPRS
1- 31- 6034	Printing & Publishing	25	125	0	125		LCHS Boosters programs/advertisement
1- 31- 6035	Stipend	2,100	2,650	2,600	2,750		\$250/mtg. x 11 mtgs.
1- 31- 6051	Auto Allowance & Mileage	1,100	1,375	1,200	1,375		Average \$115/mo. x 12 mos.
1- 31- 6052	Travel, Conferences & Meetings	6,200	4,150	3,500	4,500		CCCA; JPIA; MMASC; AALRR; SCPLRC; LACPR; Liebert Cassidy
1- 31- 6053	Memberships & Dues	725	725	300	400		CPRS; MMASC; SCP
1- 31- 6061	Professional Services	0	55,075	0	0		
1- 31- 6064	Lighting (School Fields)	19,750	17,000	14,325	15,300		User groups
1- 31- 6073	Contributions to Comm. Groups	133,000	156,500	156,500	270,025		TofR (\$10K); CofC (\$100K); LCUSD (\$108,375) LCHS Music Parents (\$5K); One City/One Book (\$1K); Leisure Club (\$3,500); Valley Beautiful (\$10K); Community Center (\$15,800); Merchant Conn. (\$7,250) YMCA (\$9,100)
1- 31- 6081	Programs (Recreation)	26,550	26,000	28,575	27,500		Prgms./Special Events (\$500); Music/Movies-in-the-Park (\$27,000)
1- 31- 6085	Youth Council Activities	75	1,000	75	1,000		
1- 31- 6086	Joint Use Library	65,800	65,000	61,425	65,000		
1- 31- 6087	Skate Park	2,325	400	375	400		Supplies
	Sub-total	257,800	330,000	268,875	388,375	0	
	<i>CAPITAL OUTLAY</i>						
1- 31- 8231	Furnishings & Equipment	0	47,900	47,900	12,250		FIS tennis courts fencing extensions
	Sub-total	0	47,900	47,900	12,250	0	
	<b>TOTAL PROGRAM COSTS</b>	552,300	691,725	613,775	704,775	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

42- PUBLIC WORKS (Page 1 of 2)

GENERAL

PUBLIC WORKS

The Public Works program is responsible for maintaining and improving the City's infrastructure. Responsibilities include: street and sidewalk construction; street maintenance and repair; median construction and maintenance; street and traffic lighting; street sweeping; facilities maintenance; engineering; roadside tree inventory and maintenance.

The Public Works program is staffed by the Public Works Director, City Engineer, Administrative Assistant and Public Works Inspector. Other positions assist the Director and have been relected in other program divisions of this budget. In addition to the Public Works staff and a consultant Traffic Engineer, the Public Works Commission, a five-member advisory body appointed by the City Council, makes recommendations on needed improvements to the City's infrastructure.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>						
1- 42- 5001	Salaries (Full-time)	376,750	383,325	380,275	387,950		Director; Admin. Assistant.; City Engineer; P.W. Insp.
1- 42- 5002	Salaries (Part-time)	0	0	0	7,075		Part time P.W. Insp.
1- 42- 5003	Salaries (Other)	1,600	2,300	1,000	1,000		Anticipated overtime
1- 42- 5004	Retirement (PERS)	76,050	84,325	77,775	85,350		
1- 42- 5006	Health Insurance	23,100	29,825	26,575	20,725		2 Retirees
1- 42- 5010	Medicare	5,850	5,800	5,725	5,825		
1- 42- 5011	FICA	0	0	0	450		
1- 42- 5020	Cafeteria Plan Benefits	37,125	38,450	37,300	37,425		3 employees + 80% of P.W. Insp.
	Sub-total	520,475	544,025	528,650	545,800	0	

## PROGRAM

## FUND

## DEPARTMENT

42- PUBLIC WORKS (Page 2 of 2)

GENERAL

PUBLIC WORKS

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 42- 6030	Materials/Supplies	3,100	3,875	3,500	3,600		Supplies (\$2,100); Flags (\$1,500)
1- 42- 6032	Books & Publications	25	300	250	300		Resource & Reference Material
1- 42- 6034	Printing & Publishing	300	500	425	500		Miscellaneous
1- 42- 6035	Stipend	1,950	2,875	2,150	2,875		\$250/mtg. x 11 mtgs. + \$125
1- 42- 6037	Expendable Equipment	525	0	0	0		
1- 42- 6051	Auto Allowance & Mileage	1,250	2,000	1,500	2,000		Mileage (average \$166/mo.)
1- 42- 6052	Travel, Conferences & Meetings	3,075	3,000	3,500	3,000		MSA; APWA;PWOI; CCCA
1- 42- 6053	Memberships & Dues	500	500	500	500		MSA; PWO; Street Tree Association
1- 42- 6054	Employee Educ. & Training	325	400	100	400		Seminars; tuition
1- 42- 6061	Professional Services	284,700	295,000	300,000	295,000		Traffic Engineer (\$125K); Flag Hang. (\$10K); Arborist (\$15K); Consultant Engineers (\$125K); Pavement Mgmt. (\$5K); Arborist Emer Resp (\$2K); Misc (\$13K)
1- 42- 7113	Street Maintenance	0	215,125	150,000	303,000		
1- 42- 7115	Mosquito Abatement	0	125	0	0		
1- 42- 7120	Tree Trimming	349,750	340,000	343,000	350,000		
1- 42- 7121	Tree Spraying & Inspection	50,450	55,000	49,000	50,000		Deodar Spray (\$25K); General (\$25K)
1- 42- 7123	Replanting of Trees	250	6,000	15,000	15,000		
	Sub-total	696,200	924,700	868,925	1,026,175	0	
	<i>CAPITAL OUTLAY</i>						
1- 42- 8231	Furnishings & Equipment	0	0	0	4,000		Admin. Assistant work station
1- 42- 8237	Computer Equip./Software	0	800	225	1,500		Miscellaneous (\$1,500)
1- 42- 8239	Street Improvements	0	37,000	30,000	7,000		Princess Anne drainage (\$6,500); Misc. (\$500)
	Sub-total	0	37,800	30,225	12,500	0	
	<b>TOTAL PROGRAM COSTS</b>	1,216,675	1,506,525	1,427,800	1,584,475	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

45- PARKS & LANDSCAPE (Page 1 of 3)

GENERAL

PUBLIC WORKS

The Parks & Landscape program is responsible for the maintenance and care of greenscape in the City's parks and median sites. Services are provided under contract with a private landscape maintenance firm. In addition, the program funds on-going maintenance of school district fields and tennis courts as required under the Joint Use Agreement between the City and the La Canada Unified School District. The majority of the City's trail system is maintained by the Los Angeles County Parks & Recreation Department, however, trails located in Cherry Canyon are maintained by the City's landscape maintenance contractor. The Parks & Landscape program receives staff support from the Senior Management Analyst II, Management Aide, Facilities Maintenance Superintendent and Clerk-Typist.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>						
1- 45- 5001	Salaries (Full-time)	262,325	269,300	270,300	276,700		Sr. M. Analyst II; M. Aide; Fac. Maint. Spt.; Clrk-Typ. Anticipated overtime
1- 45- 5003	Salaries (Other)	250	750	250	1,000		
1- 45- 5004	Retirement (PERS)	53,750	59,250	55,000	60,875		
1- 45- 5010	Medicare	4,075	4,075	4,100	4,150		
1- 45- 5020	Cafeteria Plan Benefits	39,275	40,450	39,250	39,250		
	Sub-total	359,675	373,825	368,900	381,975	0	

**PROGRAM**

**FUND**

**DEPARTMENT**

45- PARKS & LANDSCAPE (Page 2 of 3)

GENERAL

PUBLIC WORKS

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 45- 6023	Water	116,275	110,000	86,200	93,500		Parks, medians, Joint-Use fields
1- 45- 6027	Electricity	18,325	17,000	20,350	20,350		Memorial Park Restrooms; irrigation controllers; Holiday lights
1- 45- 6030	Materials/Supplies	1,275	3,675	1,400	3,500		Irrig. parts (\$2,000); RR supplies (\$400); bulbs (\$400) keys/locks (\$100); signs (\$375); Misc (\$225)
1- 45- 6032	Books & Publications	0	50	50	50		Trade publications
1- 45- 6034	Printing and Publishing	0	50	50	50		Miscellaneous printing
1- 45- 6052	Travel, Conferences & Meetings	625	800	650	700		Conferences (\$500); meetings (\$200)
1- 45- 6053	Memberships & Dues	200	300	150	300		MMASC; MSA; Turf Association
1- 45- 6054	Employee Educ. & Training	100	200	150	200		Seminars/tuition
1- 45- 6061	Professional Services	12,425	54,000	7,825	54,225		Vector Control Services (\$8,225); Annexation (\$46K)
1- 45- 6073	Contributions to Comm. Groups	0	1,000	400	1,000		Eagle Scout projects (5 x \$200 ea.)
1- 45- 7105	Park Maintenance	197,475	171,000	181,000	181,750		Contractor (\$148,000); vandalism (\$1,500); electrical (\$1,500); Custodial (\$20,750); safety/repair (\$4,000); Mayors' Discovery Park (\$5,000); Misc (\$1K)
1- 45- 7107	Joint Use Site Maintenance	315,950	278,000	288,750	282,000		Contractor (\$277,000); Repair (\$1,000); Facility signage (\$1,000); Vandalism repair (\$1,000) Electrical (\$1,000); fence repair (\$1,000)
1- 45- 7109	Median & Right-of-Way Maint.	54,975	69,500	68,500	65,500		Contractor (\$51,000); vandalism repair (\$1,500); Holiday lights (\$500); Old Town Medians (\$1,200); Electric maint. (\$5,300); Utility Trench (\$6,000)
1- 45- 7110	Trail Maintenance & Easements	11,200	17,000	18,225	19,000		Contractor (\$11,500); signs (\$500); Loop Trail III (\$5K); Misc (\$2K)
1- 45- 7118	Property Maintenance	49,600	30,000	33,000	38,000		Hall Cyn. (\$4,725); Cherry Cyn. (\$15,750); CN (\$3,500) Rockridge (\$3,925); Wimbledon (\$1,275); Descanso Trail (\$8K); Misc (\$825)
	Sub-total	778,425	752,575	706,700	760,125	0	

**PROGRAM**

**FUND**

**DEPARTMENT**

45- PARKS & LANDSCAPE (Page 3 of 3)

GENERAL

PUBLIC WORKS

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>CAPITAL OUTLAY</i>						
1- 45- 8231	Furnishings & Equipment	3,625	500	3,350	500		2 trash cans at school fields
	Sub-total	3,625	500	3,350	500	0	
	<b>TOTAL PROGRAM COSTS</b>	1,141,725	1,126,900	1,078,950	1,142,600	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

48- CITY HALL (Page 1 of 1)

GENERAL

PUBLIC WORKS

In 1991, the City Council established the LCF Public Improvement Corporation ("PIC") for the purpose of arranging and executing Certificates of Participation ("COPs") to finance the purchase of an office building located at 1327 Foothill Boulevard for use as a City Hall. COPs, in the amount of \$1.2 million, were issued to finance the purchase. In 2009, the City Council authorized the call and payment of the outstanding COPs. Subsequently, ownership and title of the building was transferred from the PIC to the City. The City Hall program includes all expenditures related to the maintenance, use and improvement of the building.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0		0	
	<i>OPERATIONS EXPENSES</i>						
1- 48- 6021	Telephone, Cellular, Pager	25,050	22,800	26,500	22,800		Avg. \$1,900/mo. x 12 mos.  Contractor (\$12,000); Supplies (\$1,500); Misc. (\$500) Security System Lease Miscellaneous Plumbing, electrical, service agreements Contractor (\$8,400); plants (\$600)
1- 48- 6023	Water	800	900	825	900		
1- 48- 6027	Electricity	22,450	21,000	24,300	22,000		
1- 48- 6029	Gas	950	1,300	1,300	1,300		
1- 48- 6037	Custodial Service	13,150	14,000	14,125	14,000		
1- 48- 6061	Professional Services	650	775	725	775		
1- 48- 7103	Building Maintenance	12,250	8,300	13,000	10,000		
1- 48- 7104	General Maintenance	3,975	5,575	6,000	6,000		
1- 48- 7106	Landscape Maintenance	6,450	10,000	8,000	9,000		
	Sub-total	85,725	84,650	94,775	86,775	0	
	<i>CAPITAL OUTLAY</i>						
1- 48- 8231	Furnishings & Equipment	15,200	45,000	45,000	6,000		Desk/cabinets (\$5K); Misc (\$1K) PW & Balcony (\$5K); CC Carpet (\$6K)
1- 48- 8233	Building Improvements	0	10,000	10,000	11,000		
	Sub-total	15,200	55,000	55,000	17,000	0	
	<b>TOTAL PROGRAM COSTS</b>	100,925	139,650	149,775	103,775	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

49- LANTERMAN HOUSE (Page 1 of 1)

GENERAL

PUBLIC WORKS

The Lanterman House, located at 4420 Encinas Drive, was presented to the City as a gift from the Lanterman Family in January, 1985. The house was built in 1915 by the Lanterman family and still contains all of the original furnishings. Plans to remodel and refurbish the house into a museum and limited cultural center have been completed and can now be enjoyed by the entire community and local historians. A grant from the State of California was received by the City to aid in the restoration process.

The City Council established the Lanterman Historical Museum Foundation to oversee continuing operations for the reconstruction and management of the Lanterman House Museum. The Lanterman House program contains funding for the day-to-day management and operations of the facility as well as other obligations that are consistent with provisions of the Lanterman Foundation Agreement.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
1- 49- 6021	Telephone Charges	825	750	825	825		
1- 49- 6023	Water	2,675	3,700	2,975	2,900		
1- 49- 6027	Electricity	4,650	4,300	4,575	4,300		
1- 49- 6029	Gas	1,225	1,500	1,225	1,200		
1- 49- 6061	Professional Services	1,975	2,150	2,500	2,500		
1- 49- 6073	Contributions to Comm. Groups	80,700	81,050	81,050	87,125		Security System Found. Agrmnt. (\$44,125); Exec. Dir./Payroll (\$43,000)
1- 49- 7103	Building Maintenance	1,500	7,650	6,700	5,000		Unanticipated repairs
1- 49- 7106	Landscape Maintenance	3,525	16,000	6,000	10,000		Contractor (\$10,000)
	Sub-total	97,075	117,100	105,850	113,850	0	
	<i>CAPITAL OUTLAY</i>						
1- 49- 8233	Building Improvements	1,450	12,000	9,500	10,000		2 concrete walkways (\$10K)
	Sub-total	1,450	12,000	9,500	10,000	0	
	<b>TOTAL PROGRAM COSTS</b>	98,525	129,100	115,350	123,850	0	



**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

50- LANTERMAN AUDITORIUM (Page 1 of 1)

GENERAL

ADMINISTRATION

The Lanterman Auditorium program identifies and provides funding for personnel, operations and maintenance for the Lanterman Auditorium facility. The Lanterman Auditorium is owned by the La Canada Unified School District and operated and maintained by the City under the Joint Use Agreement.

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>						
1- 50- 5002	Salaries (Part-time)	38,500	38,525	37,975	39,075		3 Part-Time employees
1- 50- 5003	Salaries (Other)	175	750	1,200	1,200		Anticipated overtime
1- 50- 5004	Retirement (PERS)	4,375	5,925	5,225	6,050		
1- 50- 5010	Medicare	675	650	675	700		
1- 50- 5011	FICA	1,175	725	725	725		
1- 50- 5020	Cafeteria Plan Benefits	5,750	5,750	5,750	5,750		
	Sub-total	50,650	52,325	51,550	53,500	0	
	<i>OPERATIONS EXPENSES</i>						
1- 50- 6023	Water	5,425	4,250	4,400	4,750		
1- 50- 6027	Electricity	8,525	10,000	8,350	9,000		
1- 50- 6029	Gas	3,125	3,250	2,475	3,000		
1- 50- 6037	Custodial Service	7,650	8,725	8,225	8,275		
1- 50- 6061	Professional Services	2,225	1,875	1,175	1,875		Carpet cleaning (3 x \$625 each)
1- 50- 7103	Building Maintenance	10,200	4,850	13,000	5,550		Stage floor maint. (\$2,750); Clean concrete floor (\$1K) Stage Mic jacks(\$1,250); Entry area paint (\$550)
	Sub-total	37,150	32,950	37,625	32,450	0	
	<i>CAPITAL OUTLAY</i>						
1- 50- 8233	Building Improvements	10,750	10,500	13,000	0	0	
	Sub-total	10,750	10,500	13,000	0	0	
	<b>TOTAL PROGRAM COSTS</b>	98,550	95,775	102,175	85,950	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND**

**DEPARTMENT**

53- STORM WATER MGMT. (NPDES) (Page 1 of 1)

GENERAL

PUBLIC WORKS

ACCT. NO.	LINE ITEM DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>						
1- 53- 5001	Salaries (Full-time)	14,975	14,450	14,175	13,950		20% Public Works Inspector
1- 53- 5004	Retirement (PERS)	2,975	3,175	3,100	3,075		
1- 53- 5010	Medicare	200	250	200	225		
1- 53- 5020	Cafeteria Plan Benefits	2,125	2,025	2,000	1,950		20% of one employee
	Sub-total	20,275	19,900	19,475	19,200	0	
	<i>OPERATIONS EXPENSES</i>						
1- 53- 6030	Materials/Supplies	0	2,525	100	500		NPDES related supplies
1- 53- 6032	Books & Publications	0	50	0	50		
1- 53- 6033	Postage	0	500	100	500		
1- 53- 6034	Printing & Publishing	0	500	0	1,000		
1- 53- 6054	Employee Educ. & Training	0	500	0	200		
1- 53- 6060	L.A. Co. Contract Services	24,375	22,000	21,200	22,000		Inspections (\$10,000); Reimbursable Inspections - Restaurant/Commercial (\$12,000)
1- 53- 6061	Professional Services	19,400	38,500	28,600	56,000		Metals TMDL monitoring (\$3K); Water Effects Ratio Study (\$19,500); Other TMDL education & monitoring (\$13,500); Septic Syst. Inventory (\$20K)
1- 53- 6173	Interagency Projects	9,625	23,325	23,325	23,325		LA River Metals TMDL Study
	Sub-total	53,400	87,900	73,325	103,575	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<b>TOTAL PROGRAM COSTS</b>	73,675	107,800	92,800	122,775	0	

**SPECIAL FUND PROGRAM EXPENDITURES  
& FUND BALANCE**

**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2011-12 ANNUAL BUDGET**  
**FUND BALANCE**

**PROGRAM**

**DEPARTMENT**

GENERAL (Page 1 of 2)

FUND - 1

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE:	13,846,250	14,310,625	13,767,775	14,778,225		
	General Fund (Operating) Revenues	10,768,225	10,942,775	11,137,375	11,049,050		
	Operating Reimbursements:						
	Reimbursement - Traffic Safety (2)	115,000	100,000	105,000	100,000		Reimbursement of law enforcement costs
	Reimbursement - CDBG (11)	10,075	10,075	10,000	6,675		Salary reimbursement (Project admin.)
	Reimbursement - Sanitation (20)	0	0	0	42,375		District formation cost reimbursement
	Reimbursement - Sewer Redemp. (22)	13,050	13,000	14,000	12,950		District 1 staff costs reimbursement
	Reimbursement - Sewer Redemp. (25)	19,975	19,975	20,975	19,975		District 2 staff costs reimbursement
	Reimbursement - Prop. A (30)	46,500	44,925	44,925	47,425		Salary reimbursement
	Reimbursement - Solid Waste (32)	176,025	178,500	178,500	186,850		Salary reimbursement
	Reimbursement - Sewer Redemp. (42)	21,550	19,325	21,450	19,175		District 3 staff costs reimbursement
	Sub-total: Operating Reimbursements	402,175	385,800	394,850	435,425	0	
	Transfers In/Other Direct Revenues (to Reserves):						
	FHWA Disaster Reimbursement	155,575	0	118,925	0		Jan./Feb. 2005 Rainstorm
	FEMA Disaster Reimbursement	7,200	0	1,001,500	75,000		Jan./Feb. 2005 Rainstorm/2010 Mudslides
	Subtotal - Transfers In/Other Direct:	162,775	0	1,120,425	75,000	0	
	<b>TOTAL AVAILABLE FUNDS:</b>	<b>25,179,425</b>	<b>25,639,200</b>	<b>26,420,425</b>	<b>26,337,700</b>	<b>0</b>	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

GENERAL (Page 2 of 2)

FUND - 1

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>EXPENDITURES &amp; TRANSFERS:</i>							
	Operating Budget Expenditures	9,738,475	10,831,950	10,281,100	10,743,350		
	Disaster Expenditures	1,413,850	0	149,000	0		
From Operating Budget:							
	Transfer Out - To Bonds & Grants (4)	25,000	0	0	12,500		Passive Park
	Transfer Out - To Capital Projects (31)	15,000	691,425	691,425	651,800		See Schedule CP-1A
	Transfer Out - To SLESF Fund (35)	39,325	69,825	56,675	61,825		For Traffic Investigator position (difference)
	Transfer Out - To AQMD Fund (37)	0	15,000	0	15,000		For tree planting project
	Subtotal - from Operating	79,325	776,250	748,100	741,125	0	
From Reserves:							
	Transfer Out - To Bonds & Grants (4)	0	0	0	80,000		For Flint Trail
	Loan Advance - to San. Fund (20)	180,000	0	0	0		Sewer Project Area's 4, 5 & 6
	Transfer Out - To Capital Projects (31)	0	464,000	464,000	555,000		See Schedule CP-1B
	Subtotal - From Reserves:	180,000	464,000	464,000	635,000	0	
<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>		11,411,650	12,072,200	11,642,200	12,119,475	0	
ENDING FUND BALANCE:		13,767,775	13,567,000	14,778,225	14,218,225	0	

<i>FUND EQUITY:</i>		13,767,775	13,567,000	14,778,225	14,218,225	0	
	Designated for Emergencies	1,868,000	1,868,000	1,868,000	0		
	Rsrvd for Long-Term Receivables	200,000	200,000	200,000	0		
	Rsrvd for Comp. Leave Bal.	100,000	100,000	100,000	0		
	Designated for St. Improvements	2,999,125	2,999,125	2,999,125	0		
	Designated for Facility Acquis.	519,075	519,075	519,075	0		
	Decline of Market Value of Invest.	150,000	150,000	150,000	0		
	Designated for Capital Improvements	107,725	107,725	107,725	0		
	Designated for Tree Fund	0	0	0	109,600		
	Designated for OPEB	60,000	121,800	121,800	185,450		
	Undesignated	7,763,850	7,501,275	8,712,500	13,923,175	0	
<i>TOTAL FUND EQUITY:</i>		13,767,775	13,567,000	14,778,225	14,218,225	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

TRAFFIC SAFETY (Page 1 of 2)

FUND - 2

ADMINISTRATION

The Traffic Safety Fund allocates revenues received as a result of vehicle code violations which occur within the City. Monies from the Traffic Safety Fund are used to reimburse the General Fund for law enforcement costs.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0	0	
2- 00- 4421	Vehicle Code Fines	115,000	100,000	105,000	100,000		
2- 00- 4610	Interest	0	0	0	0		
	Subtotal - Revenues	115,000	100,000	105,000	100,000	0	
	Transfers In	0	0	0	0		
<i>TOTAL AVAILABLE FUNDS:</i>		115,000	100,000	105,000	100,000	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

TRAFFIC SAFETY (Page 2 of 2)

FUND - 2

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>						
2- 21- 6070	L.A. Co. Superior Courts	0	0	0	0		
	Subtotal - Operations Expenses	0	0	0	0		
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>						
	Reimbursement - To General Fund (1) - Operating	115,000	100,000	105,000	100,000		
	<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	115,000	100,000	105,000	100,000	0	
	ENDING FUND BALANCE:	0	0	0	0	0	
<b>FUND EQUITY:</b>		0	0	0	0	0	
	Undesignated	0	0	0	0	0	
<b>TOTAL FUND EQUITY:</b>		0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

STATE GAS TAX (Page 1 of 2)

FUND - 3

PUBLIC WORKS

The State of California allocates Gas Tax monies to cities for the purpose of road and street maintenance and improvements. To be eligible for certain gas tax funds, the City is required to maintain an appropriate level of General Fund expenditures on street and road improvements.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	400	0	0	
3- 00- 4441	State Gas Tax (2106)	72,850	71,600	73,025	73,000		
3- 00- 4442	State Gas Tax (2107)	154,850	152,800	154,700	154,775		
3- 00- 4443	State Gas Tax (2107.5)	5,000	5,000	5,000	5,000		
3- 00- 4449	State Gas Tax (2103)	0	0	216,250	200,000		Replaced Traffic Congestion Relief (Prop 42)
3- 00- 4450	State Gas Tax (2105)	116,350	114,700	116,250	116,300		
3- 00- 4480	Traffic Congestion Relief (Prop 42)	192,000	200,000	0	0		
3- 00- 4610	Interest	700	100	575	525		
	Subtotal - Revenues	541,750	544,200	565,800	549,600	0	
	Transfer In - SW Fund (32)	0	38,675	38,675	38,275		Street Sweeping
	Subtotal - Transfers In	0	38,675	38,675	38,275	0	
<i>TOTAL AVAILABLE FUNDS:</i>		541,750	582,875	604,875	587,875	0	



**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

STATE GAS TAX (Page 2 of 2)

FUND - 3

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>						
3- 42- 6064	Lighting (Street & Traffic)	114,625	90,000	62,200	89,600		
3- 42- 7109	Median & Right of Way Maintenance	22,700	0	0	0		
3- 42- 7113	Street Maintenance	275,025	361,600	411,400	367,000		
3- 42- 7117	Street Sweeping	129,000	131,275	131,275	131,275		
	Subtotal - Operations Expenses	541,350	582,875	604,875	587,875	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>						
	Transfer Out - To Capital Projects (31)	0	0	0	0		
	<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	541,350	582,875	604,875	587,875	0	
	ENDING FUND BALANCE:	400	0	0	0	0	
<b>FUND EQUITY:</b>		400	0	0	0	0	
	Undesignated	400	0	0	0	0	
<b>TOTAL FUND EQUITY:</b>		400	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

BONDS & GRANTS (Page 1 of 2)

FUND - 4

ADMINISTRATION

The Bonds & Grants Fund (formerly the Parkland Bond Fund) allocates revenues and grant monies received from other agencies for various acquisition and improvement projects.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	(174,525)	(17,575)	(8,325)	(322,825)		
4- 00- 4456	LWC (Land & Water Conserv. Grant)	125,000	0	0	0		Flint Canyon Trail (GF Match 06/07 - \$75K & \$25K)
4- 00- 4483	Prop. 40 (2002 Per Capita)	0	220,000	0	220,000		For MPIII
4- 00- 4484	Prop. 40 (2002 Roberti Z-Berg)	0	56,725	0	56,725		MPIII (GF match=\$24,325 - FY05/06)
4- 00- 4489	Prop. A Rec. (Excess Funding)	0	416,825	0	416,825		Flint (\$141,825); Passive (\$150K); Cherry (\$85K) Flint (\$40K)
4- 00- 4490	Prop. A Rec. (Maint. & Servicing)	33,150	33,150	33,150	33,150		Community Center maintenance
4- 00- 4494	Prop. 12 (2000 Roberti Z'Berg)	0	0	0	0		(Match=\$26,325-FY05/06) Glnhvn Prk Improv.
4- 00- 4496	Recreational Trail Program	0	0	0	0		Indiana Trail OverX (\$236K); (GF match=\$56K-FY05/06) + GF Match \$155K
4- 00- 4610	Interest	50	100	0	0		
	Subtotal - Revenues	158,200	726,800	33,150	726,700		
	Transfer In - General Fund Operating	25,000	0	0	12,500		FY09/10: Passive Park Design (\$25,000)
	Transfer In - General Fund Reserves	0	0	0	80,000		FY11/12: Flint Trail (\$80K)
	Transfer In - Capital Projects Fund (31)	37,875	180,000	180,000	0		FY 10/11 MPIII Fund 31 "Undesignated" FY 09/10 For Indiana OverX (from "Flume")
	Subtotal - Transfers In	62,875	180,000	180,000	92,500	0	
<i>TOTAL AVAILABLE FUNDS:</i>		46,550	889,225	204,825	496,375	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

BONDS & GRANTS (Page 2 of 2)

FUND - 4

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
4- 42- 7104	General Maintenance	33,150	33,150	33,150	33,150		For Community Center to reimb. building maint.
	Subtotal - Operations Expenses	33,150	33,150	33,150	33,150		
	<i>CAPITAL OUTLAY</i>						
4- 45- 8232	Trail Constr. - Flint Trail	925	0	0	120,000		Prop A Excess (\$40,000)
4- 45- 8234	Trail Constr. - Indiana Overcrossing	75	0	0	0		Project complete
4- 45- 8236	Trail Constr. - Cherry Canyon	0	125,000	15,000	70,000		Prop A Excess (\$85,000)
4- 50- 8241	Park Improvements - Mem. Prk. III	20,725	505,825	460,975	66,350		
4- 50- 8242	Park Improvements - Passive Park	0	187,500	18,525	180,300		Prop. A Excess (\$150K); GF (\$37,500)
	Subtotal - Capital Outlay	21,725	818,325	494,500	436,650	0	
	<i>TRANSFERS</i>	0	0	0	0	0	
<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>		54,875	851,475	527,650	469,800	0	
<b>ENDING FUND BALANCE:</b>		(8,325)	37,750	(322,825)	26,575	0	

<b>FUND EQUITY:</b>		(8,325)	37,750	(322,825)	26,575	0	
	Designated for Flint Trail	(142,750)	(925)	(142,750)	0		\$925 from undesignated in 11-12
	Designated for Cherry Canyon	0	125,000	(15,000)	0		Transfer 40K Prop A to Flint Canyon in 11-12
	Designated for Indiana Overcrossing	3,000	3,000	3,000	0		Project complete - \$3K to undesignated
	Designated for Memorial Park III	70,600	21,500	(210,375)	0		
	Designated for Passive Park	36,325	(1,175)	17,800	0		
	Designated for Glenhaven Park	(5,975)	(5,975)	(5,975)	0		Project complete - \$5,975 from undesig. in 11-12
	Undesignated	30,475	(103,675)	30,475	26,575		
<b>TOTAL FUND EQUITY:</b>		(8,325)	37,750	(322,825)	26,575	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

TRANSP. DEVELOPMENT ACT (Page 1 of 2)

FUND - 5

PUBLIC WORKS

The Transportation Development Act Fund allocates revenues and grant monies received from the State of California. The City utilizes T.D.A. monies for the improvement of bicycle lanes and other transportation/infrastructure related projects.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0		
5- 00- 4540	T.D.A. S.B. 821	0	8,550	2,300	15,450		
5- 00- 4610	Interest	0	25	25	25		
	Subtotal - Revenues	0	8,575	2,325	15,475	0	
	Transfers In	0	0	0	0		
	<i>TOTAL AVAILABLE FUNDS:</i>	0	8,575	2,325	15,475	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

TRANSP. DEVELOPMENT ACT (Page 2 of 2)

FUND - 5

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
5- 06- 6085	Contingency	0	0	0	0		
5- 42- 6060	L.A. County Contract Services	0	0	0	0		
	Subtotal - Operations Expenses	0	0	0	0	0	
	<i>CAPITAL OUTLAY</i>						
5- 42- 8239	Street Improvements	0	8,575	2,325	15,475		Sidewalk/crosswalk improvements
	Subtotal - Capital Outlay	0	8,575	2,325	15,475	0	
	<i>TRANSFERS</i>						
	Transfers Out - To General Fund (1) - Operating	0	0	0	0		
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	0	8,575	2,325	15,475	0	
	<b>ENDING FUND BALANCE:</b>	0	0	0	0	0	
<b>FUND EQUITY:</b>		0	0	0	0	0	
	Undesignated	0	0	0	0	0	
	<b>TOTAL FUND EQUITY:</b>	0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

DEBT SERVICE FUND (Page 1 of 2)

FUND - 9

FINANCE

The Debt Service Fund is a set-aside fund to account for and pay the La Canada Public Improvement Corporation the lease payments for rental of City Hall. In turn, the Public Improvement Corporation makes payments on the Certificates of Participation (COPs) used to finance the purchase of City Hall. The COPs were paid off in full in May 2009.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0	0	
9- 00- 4610	Interest	0	0	0	0		
9- 00- 4710	Miscellaneous Income	0	0	0	0		
9- 00- 4850	Proceeds of Long Term Debt	0	0	0	0		
	Subtotal - Revenues	0	0	0	0	0	
	Transfer In - General Fund Operating	0	0	0	0		
	Transfer In - General Fund Reserves	0	0	0	0		
<i>TOTAL AVAILABLE FUNDS:</i>		0	0	0	0	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

DEBT SERVICE (Page 2 of 2)

FUND - 9

FINANCE

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>						
9- 48- 6038	Lease Agreements (Principal Pymnt.)	0	0	0	0		
9- 48- 6039	Lease Interest Expense	0	0	0	0		
9- 48- 6061	Professional Services	0	0	0	0		
	Subtotal - Operations Expenditures	0	0	0	0		
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>						
	Transfers Out - To General Fund (1) - Reserves	0	0	0	0		
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	0	0	0	0		
	<b>ENDING FUND BALANCE:</b>	0	0	0	0		

<i>FUND EQUITY:</i>	0	0	0	0		
Undesignated	0	0	0	0		
<b>TOTAL FUND EQUITY:</b>	0	0	0	0		

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

COMMUNITY DEV. BLOCK GRANT (Page 1 of 2)

FUND - 11

COMM. DEVELOPMENT

The Community Development Block Grant fund tracks the City's share of the Los Angeles County entitlement. Funds are used to assist low and moderate income residents, to remove blight, and to finance A.D.A. improvements to public facilities.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	(11,550)	0	12,100	2,025	0	
11- 00- 4410	Revenues	102,325	167,150	92,500	158,725		
	Subtotal - Revenues	102,325	167,150	92,500	158,725	0	
	Transfer In - General Fund (1)	0	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		90,775	167,150	104,600	160,750	0	



**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

COMMUNITY DEV. BLOCK GRANT (Page 2 of 2)

FUND - 11

COMM. DEVELOPMENT

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
11- 42- 9904	Subsidy Prgms-Sewer Connection	3,475	68,475	29,700	48,400		
11- 42- 9907	Subsidy Prgms-Residential Rehab.	65,125	88,600	62,875	105,675		
	Subtotal - Operations Expenses	68,600	157,075	92,575	154,075		
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>						
	Reimbursement - To General Fund (1) - Operating	10,075	10,075	10,000	6,675		Reimburse GF (Project Administration)
<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>		78,675	167,150	102,575	160,750		
	<b>ENDING FUND BALANCE:</b>	12,100	0	2,025	0	0	
<b>FUND EQUITY:</b>		12,100	0	2,025	0	0	
	Undesignated	12,100	0	2,025	0	0	
<b>TOTAL FUND EQUITY:</b>		12,100	0	2,025	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SANITATION (Page 1 of 2)

FUND - 20

PUBLIC WORKS

The Sanitation Fund is a City created fund to track expenditures related to Sanitation Districts #28 and #34. In addition, the Fund tracks revenues and expenditures related to the acquisition and installation of a community sewer system.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	(234,475)	62,325	67,375	67,375	0	
20- 00- 4140	Property Tax	5,000	5,000	5,000	5,000		
	Subtotal - Revenues	5,000	5,000	5,000	5,000	0	
	Transfer In - From SIF 04-1 (41)	228,500	0	0	0		Reimbursement for District 3 GF Advance
	Loan Advance - from General Fund (1)	180,000	0	0	0		(see "Loan Advance - Detail" below)
<i>TOTAL AVAILABLE FUNDS:</i>		179,025	67,325	72,375	72,375	0	

<i>LOAN ADVANCE - DETAIL:</i>							
	District 4 Related Expenses	50,000	0	0	(21,000)		
	District 5 Related Expenses	80,000	0	0	0		
	District 6 Related Expenses	50,000	0	0	(21,375)		
	Total Loan Advance:	180,000	0	0	(42,375)	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SANITATION (Page 2 of 2)

FUND - 20

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
20- 47- 6014	Prof. Services (AD # 4)	50	20,000	0	0		Consultant work
20- 47- 6015	Prof. Services (AD # 5)	111,375	20,000	0	0		Consultant work
20- 47- 6016	Prof. Services (AD # 6)	225	20,000	0	0		Consultant work
20- 47- 6061	Professional Services (San. #34)	0	5,000	5,000	5,000		
	Subtotal - Operations Expenditures	111,650	65,000	5,000	5,000	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>						
	Trasfer to General Fund (Operating) (1)	0	0	0	42,375		
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	111,650	65,000	5,000	47,375	0	
	<b>ENDING FUND BALANCE:</b>	67,375	2,325	67,375	25,000	0	

<b>FUND EQUITY:</b>	67,375	2,325	67,375	25,000	0	
Desig. For GF Repayment	0	0	0	0	0	
Designated for Future District # 4	49,950	29,950	49,950	28,950		
Designated for Future District # 5	(31,375)	(51,375)	(31,375)	(31,375)		
Designated for Future District # 6	49,775	29,775	49,775	28,400		
Undesignated	(975)	(6,025)	(975)	(975)		
<b>TOTAL FUND EQUITY:</b>	67,375	2,325	67,375	25,000	0	

<b>LOANS/OBLIGATIONS:</b>						
Owed by Future District # 4	346,525	346,525	346,525	325,525		
Owed by Future District # 5	351,150	351,150	351,150	351,150		
Owed by Future District # 6	50,000	50,000	50,000	28,625		
<b>TOTAL LOANS/OBLIGATIONS:</b>	747,675	747,675	747,675	705,300	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER IMPROVEMENT FUND 98-1 (Page 1 of 2)

FUND - 21

PUBLIC WORKS

The Sewer Improvement Fund tracks revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0	0	
21- 00- 4410	Other Sewer Charges	0	0	0	0	0	
21- 00- 4412	Prepayments (AD 98-1)	0	0	0	0	0	
21- 00- 4610	Interest	0	0	0	0	0	
	Sub-total - Revenues	0	0	0	0	0	
	Loan Advance - from General Fund (1)	0	0	0	0	0	
	Transfer In - from General Fund (1)	0	0	0	0	0	
	Transfer In - from SRF (22)	0	0	0	0	0	
	Sub-total - Loan/Transfers In	0	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		0	0	0	0	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER IMPROVEMENT FUND 98-1 (Page 2 of 2)

FUND - 21

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
21- 40- 6010	Professional Services (AD 98-1)	0	0	0	0	0	
21- 00- 6072	Capital Construction (AD 98-1)	0	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>						
	Transfer Out - To General Fund (1) - Operating	0	0	0	0	0	
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	0	0	0	0	0	
	<b>ENDING FUND BALANCE:</b>	0	0	0	0	0	
<b>FUND EQUITY:</b>		0	0	0	0	0	
	Undesignated	0	0	0	0	0	
<b>TOTAL FUND EQUITY:</b>		0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER REDEMPTION FUND 98-1 (Page 1 of 2)

FUND - 22

PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0	0	
22- 00- 4410	Sewer Assess. Fees (AD 98-1)	568,950	554,200	560,000	558,000		
22- 00- 4412	Prepayments (AD 98-1)	3,350	3,000	36,925	3,000		
22- 00- 4413	Penalties	4,400	1,000	1,625	1,000		
22- 00- 4420	Administrative Fee (AD 98-1)	26,275	26,000	26,000	25,950		\$30/parcel x 865 parcels
22- 00- 4610	Interest	1,300	6,000	5,375	3,500		
	Subtotal - Revenues	604,275	590,200	629,925	591,450	0	
	Transfers In - General Fund (01)	0	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		604,275	590,200	629,925	591,450	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER REDEMPTION FUND 98-1 (Page 2 of 2)

FUND - 22

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
22- 40- 6010	Professional Services (AD 98-1)	12,025	13,000	12,000	13,000		Willdan Financial (\$11,600); Other (\$1,400)
	Subtotal - Operations Expense	12,025	13,000	12,000	13,000	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>						
	Reimbursement - To General Fund (1) - Operating	13,050	13,000	14,000	12,950		Admin. Fee less Prof. Services
	Transfer Out - To SDSF (23)	579,200	564,200	603,925	565,500		
	Subtotal - Transfers Out	592,250	577,200	617,925	578,450	0	
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	604,275	590,200	629,925	591,450	0	
	<b>ENDING FUND BALANCE:</b>	0	0	0	0	0	
<b>FUND EQUITY:</b>		0	0	0	0	0	
	Undesignated	0	0	0	0	0	
<b>TOTAL FUND EQUITY:</b>		0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER DEBT SERVICE FUND 98-1 (Page 1 of 2)

FUND - 23

PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	(63,125)	35,925	55,475	192,825		
23- 00- 4610	Interest Income	21,575	14,000	10,925	10,000		
	Subtotal - Revenues	21,575	14,000	10,925	10,000	0	
	Transfer In - from SRF(22)	579,200	564,200	603,925	565,500		
<i>TOTAL AVAILABLE FUNDS:</i>		537,650	614,125	670,325	768,325	0	



**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER DEBT SERVICE FUND 98-1 (Page 2 of 2)

FUND - 23

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
23- 40- 6038	Principal Loan Payment	417,800	417,800	417,800	417,800		SWRCB Repayment of Advance
23- 40- 6039	Interest Loan Expense	64,375	59,700	59,700	54,725		
	Subtotal - Operations Expenses	482,175	477,500	477,500	472,525	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>	0	0	0	0		
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	482,175	477,500	477,500	472,525	0	
	<b>ENDING FUND BALANCE:</b>	55,475	136,625	192,825	295,800	0	
<b>FUND EQUITY:</b>		55,475	136,625	192,825	295,800	0	
	Designated for Final SWRCB Payment	55,475	136,625	192,825	295,800		Set-aside for final SWRCB payment in 2019
	<b>TOTAL FUND EQUITY:</b>	55,475	136,625	192,825	295,800	0	
<b>LOANS/OBLIGATIONS:</b>							
	Due to SWRCB (Loan)	4,177,900	3,760,100	3,760,100	3,342,300		
	<b>TOTAL LOANS/OBLIGATIONS:</b>	4,177,900	3,760,100	3,760,100	3,342,300	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER IMPROVEMENT FUND 02-1 (Page 1 of 2)

FUND - 24

PUBLIC WORKS

The Sewer Improvement Fund is a City created fund to track revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	(1,788,600)	(994,100)	(993,850)	(993,850)		
24- 00- 4412	Prepayments (AD 02-1)	0	0	0	0		
24- 00- 4550	Miscellaneous Revenue	800,000	0	0	0		
24- 00- 4610	Interest	0	0	0	0		
	Subtotal - Revenues	800,000	0	0	0	0	
	Transfer In - SDSF 02-1 (26)	0	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		(988,600)	(994,100)	(993,850)	(993,850)	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER IMPROVEMENT FUND 02-1 (Page 2 of 2)

FUND - 24

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
24- 40- 6010	Professional Services (AD 02-1)	5,250	0	0	0		
	Subtotal - Operations Expenses	5,250	0	0	0	0	
	<i>CAPITAL OUTLAY</i>						
24- 00- 6072	Capital Construction (AD 02-1)	0	0	0	0	0	
	Subtotal - Capital Outlay	0	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	0	
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	5,250	0	0	0	0	
	<b>ENDING FUND BALANCE:</b>	(993,850)	(994,100)	(993,850)	(993,850)	0	
<b>FUND EQUITY:</b>		(993,850)	(994,100)	(993,850)	(993,850)	0	
	Undesignated	(993,850)	(994,100)	(993,850)	(993,850)		
<b>TOTAL FUND EQUITY:</b>		(993,850)	(994,100)	(993,850)	(993,850)	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER REDEMPTION FUND 02-1 (Page 1 of 2)

FUND - 25

PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0	0	
25- 00- 4410	Sewer Assess. Fees (AD 02-1)	970,525	950,000	970,000	968,000		
25- 00- 4412	Prepayments (AB 02-1)	25,150	0	18,475	0		
25- 00- 4413	Penalties	3,125	2,000	4,425	2,000		
25- 00- 4420	Administrative Fee (AD 02-1)	36,475	36,475	36,475	36,475		1,216 parcels x \$30
25- 00- 4610	Interest	1,900	8,000	8,275	5,000		
	Subtotal - Revenues	1,037,175	996,475	1,037,650	1,011,475	0	
	Transfers In	0	0	0	0		
<i>TOTAL AVAILABLE FUNDS:</i>		1,037,175	996,475	1,037,650	1,011,475	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER REDEMPTION FUND 02-1 (Page 2 of 2)

FUND - 25

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
25- 40- 6010	Professional Services (AD 02-1)	15,650	16,500	15,500	16,500		Willdan Financial (\$15,000), Other (\$1,500)
	Subtotal - Operations Expense	15,650	16,500	15,500	16,500	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>						
	Reimbursement - To General Fund (1) - Operating	19,975	19,975	20,975	19,975		Admin. Fee less Prof. Services
	Transfer Out - SDSF (26)	1,001,550	960,000	1,001,175	975,000		
	Subtotal - Transfers Out	1,021,525	979,975	1,022,150	994,975	0	
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	1,037,175	996,475	1,037,650	1,011,475	0	
	<b>ENDING FUND BALANCE:</b>	0	0	0	0	0	
<b>FUND EQUITY:</b>		0	0	0	0	0	
	Undesignated	0	0	0	0	0	
<b>TOTAL FUND EQUITY:</b>		0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER DEBT SERVICE FUND 02-1 (Page 1 of 2)

FUND - 26

PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	2,701,275	2,882,725	2,907,525	3,075,300		
26- 00- 4610	Interest Income	93,050	75,000	54,975	45,000		
	Subtotal - Revenues	93,050	75,000	54,975	45,000	0	
	Transfer In - SRF (25)	1,001,550	960,000	1,001,175	975,000		
<i>TOTAL AVAILABLE FUNDS:</i>		3,795,875	3,917,725	3,963,675	4,095,300	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER DEBT SERVICE FUND 02-1 (Page 2 of 2)

FUND - 26

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
26- 40- 6038	Principal Loan Payment	607,850	622,425	622,425	637,375		SWRCB Loan Payment
26- 40- 6039	Interest Expense	163,625	155,125	155,125	146,425		SWRCB Interest
26- 40- 6040	Loan Service Charge	116,875	110,825	110,825	104,575		SWRCB Loan Service Charge
	Subtotal - Operations Expense	888,350	888,375	888,375	888,375	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	0	
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	888,350	888,375	888,375	888,375	0	
	<b>ENDING FUND BALANCE:</b>	2,907,525	3,029,350	3,075,300	3,206,925	0	
<b>FUND EQUITY:</b>		2,907,525	3,029,350	3,075,300	3,206,925	0	
	Reserved for future debt service	2,907,525	3,029,350	3,075,300	3,206,925		Final payments to SWRCB
	<b>TOTAL FUND EQUITY:</b>	2,907,525	3,029,350	3,075,300	3,206,925	0	
<b>LOANS/OBLIGATIONS:</b>							
	Due to SWRCB (Loan)	11,080,525	10,458,100	10,458,100	9,820,725		
	<b>TOTAL LOANS/OBLIGATIONS:</b>	11,080,525	10,458,100	10,458,100	9,820,725	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

MEASURE R (Page 1 of 2)

FUND - 28

ADMINISTRATION

In November 2008, Los Angeles County voters approved Measure R which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Measure R funds are used to fund transportation-related improvements. Measure R went into effect on July 1, 2009.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0		
28- 00- 4411	Measure R Revenues	135,100	177,900	176,525	177,500		
	Subtotal - Revenues	135,100	177,900	176,525	177,500	0	
	Transfers In	0	0	0	0		
<i>TOTAL AVAILABLE FUNDS:</i>		135,100	177,900	176,525	177,500	0	



**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

MEASURE R (Page 2 of 2)

FUND - 28

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
28- 51- 7000	Fund Trade (Sierra Madre)	135,100	177,900	176,525	177,500		
	Subtotal - Operations Expense	135,100	177,900	176,525	177,500	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>	0	0	0	0		
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	135,100	177,900	176,525	177,500	0	
	<b>ENDING FUND BALANCE:</b>	0	0	0	0	0	
<b>FUND EQUITY:</b>		0	0	0	0	0	
	Undesignated	0	0	0	0		
<b>TOTAL FUND EQUITY:</b>		0	0	0	0	0	
<b>LOANS/OBLIGATIONS:</b>							
	Due to Sierra Madre	364,900	187,000	188,375	10,875		
<b>TOTAL LOANS/OBLIGATIONS:</b>		364,900	187,000	188,375	10,875	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

PROPOSITION C (Page 1 of 2)

FUND - 29

ADMINISTRATION

In 1990, Los Angeles County voters approved Proposition C which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Proposition C funds are used to fund transportation-related improvements.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	519,775	(137,225)	(47,275)	110,500		
29- 00- 4411	Proposition C Revenues	224,550	237,200	235,700	242,775		
29- 00- 4610	Interest	5,500	1,450	1,125	1,250		
29- 00- 4710	Miscellaneous Revenue	0	31,775	7,775	24,025		MTA Bikeway Grant (Caltrans - Red Route)
	Subtotal - Revenues	230,050	270,425	244,600	268,050	0	
	Transfers In - AQMD Fund (37)	0	50,000	50,000	25,000		W Foothill Bike Lanes (\$50K)/W. Alta Canyada (\$25K)
	Transfers In - Capital Projects Fund (31)	0	18,000	18,000	0		Red Route Bikeway Corridor (\$18K)
	Subtotal - Transfers In	0	68,000	68,000	25,000	0	
<i>TOTAL AVAILABLE FUNDS:</i>		749,825	183,200	247,325	403,550	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

PROPOSITION C (Page 2 of 2)

FUND - 29

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
29- 51- 6053	Memberships & Dues	2,125	2,300	2,300	2,275		SGVCOG
29- 51- 6061	Professional Services	77,825	67,000	69,150	67,500		25% Shuttle Service
	Subtotal - Operations Expense	79,950	69,300	71,450	69,775	0	
	<i>CAPITAL OUTLAY</i>						
29- 51- 8233	Capital Construction	16,325	51,725	47,025	0		Red Rte: MTA (\$31,775); CP (\$18K); Prop C (\$1,950)
29- 51- 8239	St. Imp. - W. Fthl. Bike./W Alta Canyada	0	75,000	18,350	81,650		Prop C (\$25K); AQMD (75K)
	Subtotal - Capital Outlay	16,325	126,725	65,375	81,650	0	
	<i>TRANSFERS</i>						
	Transfers Out - To Capital Projects Fund (31)	700,825	0	0	100,000		Street Resurfacing 1201 (100K)
	Subtotal - Transfers Out	700,825	0	0	100,000	0	
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	797,100	196,025	136,825	251,425	0	
	<b>ENDING FUND BALANCE:</b>	(47,275)	(12,825)	110,500	152,125	0	
	<b>FUND EQUITY:</b>	(47,275)	(12,825)	110,500	152,125	0	
	Undesignated	(47,275)	(12,825)	110,500	152,125		
	<b>TOTAL FUND EQUITY:</b>	(47,275)	(12,825)	110,500	152,125	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

PROPOSITION A (Page 1 of 2)

FUND - 30

ADMINISTRATION

In 1982, Los Angeles County voters approved Proposition A which added an additional 1/2-cent sales tax collected in Los Angeles County. Proposition A monies are used to fund transportation-related programs.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	944,900	569,000	539,000	217,125		
30- 00- 4411	Proposition A Revenues	270,700	283,375	283,375	283,000		
30- 00- 4610	Interest	23,475	12,025	9,175	9,500		
	Subtotal - Revenues	294,175	295,400	292,550	292,500	0	
	Transfer In - AQMD (37)	80,000	0	0	0		Shuttle Bus (\$80K)
<i>TOTAL AVAILABLE FUNDS:</i>		1,319,075	864,400	831,550	509,625	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

PROPOSITION A (Page 2 of 2)

FUND - 30

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
30- 51- 6053	Memberships & Dues	5,400	6,525	6,525	5,750		AVSC (\$2,950); SGVCOG (\$2,800)
30- 51- 6061	Professional Services	279,175	263,650	261,925	261,950		Dial-A-Ride (\$30,000); Beach Bus (\$15K) Asst. to MTA Dir. (\$1,200); 75% Shuttle Service (\$211,250); Marketing (\$1,000); Bus Shelter maint. & repair (\$3,500)
	Subtotal - Operations Expenses	284,575	270,175	268,450	267,700	0	
	<i>CAPITAL OUTLAY</i>						
30- 51- 8231	Furnishings & Equipment	398,825	1,000	1,000	1,000		Bus Bench (\$1,000); Alternative Fuel Shuttle Bus (purchased in FY 09-10)
30- 51- 8233	Capital Construction	4,175	117,675	50	117,625		Overpass Lot improvements
	Subtotal - Capital Outlay	403,000	118,675	1,050	118,625	0	
	<i>TRANSFERS</i>						
	Reimbursement - To General Fund (1) - Operating	46,500	44,925	44,925	47,425		Salary Reimbursement
	Transfers Out - To Capital Projects Fund (31)	46,000	300,000	300,000	0		Memorial Park Crosswalk
	Subtotal - Transfers	92,500	344,925	344,925	47,425	0	
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	780,075	733,775	614,425	433,750	0	
	<b>ENDING FUND BALANCE:</b>	539,000	130,625	217,125	75,875	0	

<b>FUND EQUITY:</b>	539,000	130,625	217,125	75,875	0	
Undesignated	539,000	130,625	217,125	75,875	0	
<b>TOTAL FUND EQUITY:</b>	539,000	130,625	217,125	75,875	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

CAPITAL PROJECTS FUND (Page 1 of 6)

FUND - 31

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	1,622,675	1,899,425	1,188,425	1,820,675		
31- 00- 4411	Regional Measure R	0	0	0	600,000		For 0911 - Soundwall (Design)
31- 00- 4451	STP-L (Surface Transp. Program Local)	0	200,000	200,000	0		For 0411 - Old Town Median
31- 00- 4452	MTA Call for Projects	0	144,000	122,000	0		For 0803 - Ped./Eques. Xing (Verdugo/Descanso)
31- 00- 4455	HBRR (Hwy./Brdg. Replac. & Recon.)	48,025	1,586,625	0	1,626,200		For 0204 - Jessen Drive Bridge
31- 00- 4460	State Safe Routes to Schools Grant	626,800	0	9,600	405,000		For 1205 (11-12) - Ped Impr - Lasheart/Cornishon
31- 00- 4465	TCSP Grant	0	245,000	0	245,000		For 0911 - Soundwall (Design)
31- 00- 4470	Federal Stimulus Funds	900,175	165,300	229,825	0		For 0914 - Stimulus Resurf. Project
31- 00- 4471	EECBG (Energy Eff. Cons. Block Grant)	0	111,150	0	111,150		For 1103 (\$30,500); 1107 (\$80,650)
31- 00- 4472	CalRecycle RAC Grant	0	0	0	194,550		For 1201 - Street Resurface
	Subtotal - Revenues	1,575,000	2,452,075	561,425	3,181,900	0	
	Transfer In - from Gen. Fund Operating (1)	15,000	691,425	691,425	651,800		See Schedule CP-1A
	Transfer In - from Gen. Fund Reserves (1)	0	464,000	464,000	555,000		See Schedule CP-1B
	Transfer In - Proposition C Fund (29)	700,825	0	0	100,000		See Schedule CP-29
	Transfer In - Proposition A Fund (30)	46,000	300,000	300,000	0		See Schedule CP-30
	Transfer In - Solid Waste Fund (32)	280,000	50,000	50,000	211,000		See Schedule CP-32
	Subtotal - Transfers In	1,041,825	1,505,425	1,505,425	1,517,800	0	
<i>TOTAL AVAILABLE FUNDS:</i>		4,239,500	5,856,925	3,255,275	6,520,375	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

CAPITAL PROJECTS (Page 2 of 6)

FUND - 31

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>	0	0	0	0	0	
	<i>CAPITAL OUTLAY</i>						
31- 50- 0000	Capital Projects	3,013,200	4,978,850	1,236,600	6,360,700		
	Subtotal - Capital Outlay	3,013,200	4,978,850	1,236,600	6,360,700	0	
	<i>TRANSFERS</i>						
	Transfer Out - Bonds & Grants Fund (4)	37,875	180,000	180,000	0		For Memorial Park Project
	Transfer Out - Proposition C (29)	0	18,000	18,000	0		For Red Route Bikeway Project
	Subtotal - Transfers	37,875	198,000	198,000	0		
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	<b>3,051,075</b>	<b>5,176,850</b>	<b>1,434,600</b>	<b>6,360,700</b>	<b>0</b>	
	<b>ENDING FUND BALANCE:</b>	<b>1,188,425</b>	<b>680,075</b>	<b>1,820,675</b>	<b>159,675</b>	<b>0</b>	

## PROGRAM

## FUND BALANCE

## DEPARTMENT

CAPITAL PROJECTS (Page 3 of 6)

FUND - 31

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>FUND EQUITY</i>		1,188,425	680,075	1,820,675	159,675	0	
Designated for:							
0204	Jessen Drive Bridge (Design)	2,500	0	180,875	0		
0620	Ultimate Destination Pocket Park	38,000	0	38,000	0		
0703	Chevy Chase Crosswalk	53,475	(525)	109,075	(525)		
0711	Old Town Foothill Resurface	10,425	10,425	10,425	10,425		
0713	City Hall Bldg./Security Improvements	47,200	0	47,200	0		
0802	Angeles Crest Hwy. Median Improv.	0	(46,975)	0	0		
0803	Ped./Eques. Cross. (Verdugo/Descanso)	69,225	4,225	20,725	20,725		
0806	Olberz Park Improvements	8,425	225	8,425	225		
0808	Old Town Median (Phase II)	25,800	(84,550)	25,800	25,800		
0904	Town Center Streetscape/Signal	(51,900)	(51,900)	0	0		
0905	La Canada Blvd Sidewalk	15,900	15,900	0	0		
0906	Drainage Fac Reline & Repair	22,375	1,725	1,725	1,725		
0908	Cross Street Improvements	4,475	4,475	4,475	4,475		
0909	Guardrail at St. Katherine	9,650	0	(175)	(175)		
0910	Lanterman House Roof Replacement	925	925	925	925		
0911	Soundwall (Design)	(275)	0	(375)	0		
0912	Loop Trail Phase II	109,625	625	(9,575)	(9,575)		
0913	Olberz Park Lighting	69,200	1,650	69,200	1,650		
0914	Stimulus Project Street Resurface	(37,575)	(78,400)	(13,875)	(13,875)		
1001	Street Resurface & Slurry Seal	196,075	0	0	0		
1002	Memorial Park Crosswalk	28,700	2,700	316,700	2,700		
1101	Street Resurface & Slurry Seal	0	0	548,825	0		
1102	Miscellaneous Drainage Improvements	0	0	168,000	0		
1103	City Hall HVAC Replacement	0	0	115,675	0		
1104	Miscellaneous Guardrail Improvements	0	0	16,300	0		
1105	Cherry Canyon Trailhead Parking Area	0	0	8,000	0		
1106	Catch Basin Retrofit (Trash TMDL)	0	0	52,800	0		
1107	EECBG Lighting Replacements	0	0	13,675	0		
1108	City Hall Parking Lot Wall Replacement	0	0	3,175	0		
1201	Street Resurface & Slurry Seal	0	0	0	0		
1202	Miscellaneous Drainage Improvements	0	0	0	0		
1203	Oak Grove Drive Medians	0	0	0	0		
1204	Catch Basin Retrofit (Trash TMDL)	0	0	0	0		



**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

CAPITAL PROJECTS (Page 4 of 6)

FUND - 31

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>FUND EQUITY</i>							
Designated for:							
1205	Ped. Improvements - Lasheart/Cornishon	0	0	0	0		
1206	Miscellaneous Concrete Repairs	0	0	0	0		
1207	Miscellaneous Bridge Repairs	0	0	0	0		
1208	Foothill Slope Repair	0	0	0	0		
1209	Lanternman Aud. Women's Restroom	0	0	0	0		
0000	Undesignated	566,200	899,550	84,675	115,175		to be allocated to overexp./unfunded projects
<i>TOTAL FUND EQUITY:</i>		1,188,425	680,075	1,820,675	159,675	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

CAPITAL PROJECTS (Page 5 of 6)

FUND - 31

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
31- 50- 0204	Jessen Drive Bridge	19,900	1,794,700	27,200	1,812,200		HBRR (1,626,200); GF (\$213,200)
31- 50- 0408	Loop Trail Phase III	400	0	0	0		
31- 50- 0617	Drainage Improv. (Georgian Rd.)	1,675	0	0	0		
31- 50- 0620	Ultimate Destination Pocket Park	0	38,000	0	38,000		GF (\$3,000), Donation (\$35,000)
31- 50- 0622	Castle Road Improvements	420,275	0	0	0		GF
31- 50- 0701	Street Resurface & Slurry Seal	1,175	0	0	0		
31- 50- 0703	Chevy Chase Crosswalk	1,525	112,000	2,400	109,600		SW (\$30K); GF (83,525)
31- 50- 0711	Old Town Foothill Resurface	277,425	0	0	0		
31- 50- 0713	City Hall Bldg./Security Improvements	0	47,200	0	47,200		Undesignated (\$47,200)
31- 50- 0802	Angeles Crest Hwy. Median Improv.	425	0	0	0		GF (Project cancelled; No HSIP Grant funds)
31- 50- 0803	Ped./Eques. Cross. (Verdugo/Descanso)	7,600	191,000	152,500	0		MTA Call for Proj. (\$122K); Prop C (\$14,400) GF (\$16,100)
31- 50- 0806	Olberz Park Improvements	0	8,200	0	8,200		GF
31- 50- 0808	Old Town Median (Phase II)	119,500	110,350	0	0		
31- 50- 0901	Street Resurface & Slurry Seal	6,550	0	0	0		
31- 50- 0903	City Hall Weatherproofing	1,475	0	0	0		GF
31- 50- 0904	Town Center Streetscape/Signal	252,375	3,950	3,950	0		
31- 50- 0905	La Canada Blvd. Sidewalk	531,950	0	0	0		
31- 50- 0906	Drainage Facility Reline & Repair	233,550	27,475	27,475	0		GF
31- 50- 0908	Cross Street Improvements	450	0	0	0		GF Reserves
31- 50- 0909	Guardrail @ St. Katherine (Sacred Heart)	350	9,650	9,825	0		GF Reserves
31- 50- 0910	Lanterman House Roof Replacement	9,750	0	0	0		GF Reserves
31- 50- 0911	Soundwall (Design)	275	244,725	100	844,625		TCSP Grant (\$245K); Regional Measure R (\$600K)
31- 50- 0912	Loop Trail Phase II	15,375	200,000	210,200	0		Property Acquisition Fund
31- 50- 0913	Olberz Park Lighting	0	67,550	0	67,550		Property Acquisition Fund
31- 50- 0914	Stimulus Project Street Resurface	1,093,900	209,975	209,975	0		
31- 50- 1001	Street Resurface & Slurry Seal	0	396,075	396,075	0		
31- 50- 1002	Memorial Park Crosswalk	17,300	326,000	12,000	314,000		Proposition A (\$343,300)
31- 50- 1101	Street Resurface & Slurry Seal	0	559,000	10,175	548,825		SW (\$50K); Undesig (\$230K); GF Oper. (\$279K)
31- 50- 1102	Miscellaneous Drainage Improvements	0	200,000	32,000	168,000		GF Oper. (\$200K)
31- 50- 1103	City Hall HVAC Replacement	0	115,675	0	115,675		EECBG (\$30,500); GF Oper. (43,425); GF Res. (\$41,750)
31- 50- 1104	Miscellaneous Guardrail Improvements	0	35,000	18,700	16,300		GF Reserves
31- 50- 1105	Cherry Canyon Trailhead Parking Area	0	8,000	0	8,000		GF Reserves
31- 50- 1106	Catch Basin Retrofit (Trash TMDL)	0	170,000	117,200	52,800		GF Reserves
31- 50- 1107	EECBG Lighting Replacements	0	94,325	0	94,325		EECBG (\$80,650); GF Res. (\$13,675)
31- 50- 1108	City Hall Parking Lot Wall Replacement	0	10,000	6,825	3,175		GF Reserves

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

CAPITAL PROJECTS (Page 6 of 6)

FUND - 31

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
31- 50- 1201	Street Resurface & Slurry Seal	0	0	0	725,000		GF (\$219,450); SW (\$211K); CalR Grant (\$194,550); Prop C (\$100K)
31- 50- 1202	Miscellaneous Drainage Improvements	0	0	0	90,000		GF Oper. (\$90K)
31- 50- 1203	Oak Grove Drive Medians	0	0	0	200,000		GF Oper.(\$200K)
31- 50- 1204	Catch Basin Retrofit (Trash TMDL)	0	0	0	350,000		GF Oper. (\$137,225); GF Reserves (\$212,775)
31- 50- 1205	Ped. Improvements - Lasheart/Cornishon	0	0	0	450,000		SR2S Grant (\$405K); GF Reserves (\$45K)
31- 50- 1206	Miscellaneous Concrete Repairs	0	0	0	110,000		GF Reserves (\$110K)
31- 50- 1207	Miscellaneous Bridge Repairs	0	0	0	75,000		GF Reserves (\$75K)
31- 50- 1208	Foothill Slope Repair	0	0	0	100,000		GF Reserves (\$100K)
31- 50- 1209	Lanterman Aud. Women's Restroom	0	0	0	12,225		GF Reserves (\$12,225)
Subtotal - Project List		3,013,200	4,978,850	1,236,600	6,360,700	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SOLID WASTE (Page 1 of 2)

FUND - 32

PUBLIC WORKS

The Solid Waste Fund was established in order to respond to the need for integrated solid waste management. State Law (AB 939 and AB 1820) requires the City to reduce the amount of waste sent to area landfills 25% by 1995 and 50% by the year 2000. The City has developed and adopted the Source Reduction and Recycling Element (SRRE) and Household Hazardous Waste Element (HHWE) to provide a comprehensive approach toward meeting these goals.

The Solid Waste Program is staffed by a Senior Management Analyst II and Management Aide.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	323,275	68,450	208,900	244,525		
32- 00- 4210	Municipal Code Fines	7,225	9,000	7,500	7,500		Constr. & Demo Ordinance
32- 00- 4410	C&D Administrative Review Fee	12,350	12,000	15,500	15,000		
32- 00- 4420	Solid Waste Management Fee	409,350	400,000	405,000	400,000		10% of all collection fees
32- 00- 4430	State Grant	0	5,650	5,650	5,650		Beverage Recycling Grant
	Subtotal - Revenues	428,925	426,650	433,650	428,150	0	
<i>TOTAL AVAILABLE FUNDS:</i>		752,200	495,100	642,550	672,675	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SOLID WASTE (Page 2 of 2)

FUND - 32

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
32- 52- 6025	Refuse Collection & Recycling Srvc.	6,475	5,900	6,000	6,000		CH (\$4,100); Lan. House (\$800); Spec Ev (\$1,100)
32- 52- 6030	Materials/Supplies	0	1,000	1,500	1,000		Earthday supplies; Dogi waste station; Misc.
32- 52- 6032	Books & Publications	0	100	50	100		
32- 52- 6033	Postage	0	1,600	0	800		1 city-wide mailing
32- 52- 6034	Printing & Publishing	0	3,000	0	1,500		1 brochure/information
32- 52- 6052	Travel, Conferences, Meetings	425	1,000	600	700		CRRA; SGVJPA; CIWMB
32- 52- 6053	Memberships & Dues	100	600	300	300		CRRA; SWANA
32- 52- 6061	Professional Services	80,275	185,000	120,000	173,000		SB 1066 Ann. Rprt (\$25K); Public Ed. (\$5K); Consultants (\$30K); Regional Agency (\$5K); HHW Program (\$18K); Metals TMDL (\$25K) NPDES Trash Mgmt. Pgm. (\$65K)
	Subtotal - Operations Expenses	87,275	198,200	128,450	183,400	0	
	<i>CAPITAL OUTLAY</i>						
32- 52- 8231	Furnishings & Equipment	0	4,000	2,400	2,400		Trash Cans (parks, fields, Foothill)
	Subtotal - Capital Outlay	0	4,000	2,400	2,400	0	
	<i>TRANSFERS</i>						
	Transfer Out - To Gas Tax (03)	0	38,675	38,675	38,275		
	Transfer Out - To Capital Projects (31)	280,000	50,000	50,000	211,000		Resurfacing 1201 (\$211K)
	Reimbursement - To General Fund (1) - Operating	176,025	178,500	178,500	186,850		Salary Reimbursement
	Subtotal - Transfers	456,025	267,175	267,175	436,125	0	
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	543,300	469,375	398,025	621,925	0	
	<b>ENDING FUND BALANCE:</b>	208,900	25,725	244,525	50,750	0	

<b>FUND EQUITY:</b>	208,900	25,725	244,525	50,750	0	
Undesignated	208,900	25,725	244,525	50,750		
<b>TOTAL FUND EQUITY:</b>	208,900	25,725	244,525	50,750	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

JAG FEDERAL GRANT (Page 1 of 2)

FUND - 33

ADMINISTRATION

The City received a grant from the Federal Government to fund "front line" law enforcement programs. This fund was created to identify and track the federal funds.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0		
33- 00- 4410	Justice Assistance Grant	0	0	0	0		
33- 00- 4610	Interest	0	0	0	0		
	Subtotal - Revenues	0	0	0	0	0	
	Transfer In - General Fund (1)	0	0	0	0		
<i>TOTAL AVAILABLE FUNDS:</i>		0	0	0	0	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

JAG FEDERAL GRANT (Page 2 of 2)

FUND - 33

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
33- 21- 6058	L.A. Co. Sheriff's Overtime	0	0	0	0		
	Subtotal - Operations Expenses	0	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>						
	Reimbursement - General Fund Operating (1)	0	0	0	0		
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	0	0	0	0	0	
	<b>ENDING FUND BALANCE:</b>	0	0	0	0	0	
<b>FUND EQUITY:</b>		0	0	0	0	0	
	Designated	0	0	0	0	0	
	Undesignated	0	0	0	0	0	
	<b>TOTAL FUND EQUITY:</b>	0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SLESF STATE GRANT (Page 1 of 2)

FUND - 35

ADMINISTRATION

The City received a grant from the State of California to fund "front line" law enforcement programs. This fund was created to identify and track the state funds.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	(13,000)	(12,925)	325	0		
35- 00- 4410	State Cops (SLESF) Grant	123,850	100,000	100,000	100,000		
35- 00- 4610	Interest	600	100	0	0		
	Subtotal - Revenues	124,450	100,100	100,000	100,000	0	
	Transfer In - General Fund Operating (1)	39,325	69,825	56,675	61,825		
<i>TOTAL AVAILABLE FUNDS:</i>		150,775	157,000	157,000	161,825	0	



**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SLESF STATE GRANT (Page 2 of 2)

FUND - 35

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
35- 21- 6059	L.A. Co. Sheriff's Department	150,450	157,000	157,000	161,825		Traffic Invest. (no 4% liability)
	Subtotal - Operations Expenses	150,450	157,000	157,000	161,825	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	0	
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	150,450	157,000	157,000	161,825	0	
	<b>ENDING FUND BALANCE:</b>	325	0	0	0	0	
<b>FUND EQUITY:</b>		325	0	0	0	0	
	Undesignated	325	0	0	0	0	
<b>TOTAL FUND EQUITY:</b>		325	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

A.Q.M.D. TRUST (Page 1 of 2)

FUND - 37

ADMINISTRATION

The City receives AB 2766 monies from the Southern California Air Quality Management District to fund programs to improve air quality.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	256,400	177,525	170,875	165,800		
37- 00- 4420	A.Q.M.D. Trust	30,675	23,500	23,200	22,600		
37- 00- 4422	Local Subvention Match Grant	0	0	20,000	0		Shuttle Bus purchase in 09-10 (reimb. Trans. out)
37- 00- 4423	Tree Partnership Grant	0	20,725	0	20,725		For tree planting project
37- 00- 4610	Interest	7,175	1,400	1,725	1,400		
	Subtotal - Revenues	37,850	45,625	44,925	44,725	0	
	Transfer In - General Fund Operating (1)	0	15,000	0	15,000		For tree planting project
<i>TOTAL AVAILABLE FUNDS:</i>		294,250	238,150	215,800	225,525	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

A.Q.M.D. TRUST (Page 2 of 2)

FUND - 37

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
37- 49- 6053	Memberships & Dues	2,125	0	0	0		
37- 49- 6061	Professional Services	0	35,725	0	35,725		For tree planting project
	Subtotal - Operations Expense	2,125	35,725	0	35,725	0	
	<i>CAPITAL OUTLAY</i>						
37- 49- 8231	Furnishings & Equipment	41,250	0	0	0		Hybrid City Truck
37- 49- 8233	Capital Construction	0	138,800	0	138,800		Link & Gateway Project (\$2.5M)
	Subtotal - Capital Outlay	41,250	138,800	0	138,800	0	
	<i>TRANSFERS</i>						
	Transfer Out - To Prop. C (29)	0	50,000	50,000	25,000		W. Foothill Bike Lanes/W. Alta Canyon Sidewalk
	Transfer Out - To Prop. A (30)	80,000	0	0	0		Shuttle Bus (\$80K)
	Subtotal - Transfers Out	80,000	50,000	50,000	25,000	0	
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	123,375	224,525	50,000	199,525	0	
	<b>ENDING FUND BALANCE:</b>	170,875	13,625	165,800	26,000	0	
<b>FUND EQUITY:</b>		170,875	13,625	165,800	26,000	0	
	Undesignated	170,875	13,625	165,800	26,000		
<b>TOTAL FUND EQUITY:</b>		170,875	13,625	165,800	26,000	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

PROPERTY ACQUISITION FUND (Page 1 of 2)

FUND - 38

ADMINISTRATION

The Property Acquisition Fund was created for the purpose of designating monies to be used for the future acquisition of property. Revenues are derived from donations or funds set-aside by the City Council for this purpose.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0		
38- 00- 4140	Property Tax	0	0	0	0		
38- 00- 4610	Interest	0	0	0	0		
	Subtotal - Revenues	0	0	0	0	0	
	Transfer In - General Fund Operating (1)	0	0	0	0		
	<i>TOTAL AVAILABLE FUNDS:</i>	0	0	0	0	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

PROPERTY ACQUISITION FUND (Page 2 of 2)

FUND - 38

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>	0	0	0	0		
	<i>CAPITAL OUTLAY</i>						
38- 50- 9580	Land Acquisition	0	0	0	0		
	Subtotal - Capital Outlay	0	0	0	0	0	
	<i>TRANSFERS</i>						
	Transfer Out - Capital Projects (31)	0	0	0	0		
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	0	0	0	0	0	
	<b>ENDING FUND BALANCE:</b>	0	0	0	0	0	
<b>FUND EQUITY:</b>		0	0	0	0	0	
	Undesignated	0	0	0	0	0	
<b>TOTAL FUND EQUITY:</b>		0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER IMPROVEMENT FUND 04-1 (Page 1 of 2)

FUND - 41

PUBLIC WORKS

The Sewer Improvement Fund is a City created fund to track revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
AVAILABLE FUNDS:							
	BEGINNING FUND BALANCE	2,719,650	1,065,825	1,108,825	1,025,375		
41- 80- 4420	Sewer Maintenance Fees 3A	136,550	131,000	122,000	122,000		
41- 00- 4550	Miscellaneous Income	325	0	50	0		
41- 00- 4610	Interest	58,725	10,000	21,975	20,000		
	Sub-total - Revenues	195,600	141,000	144,025	142,000	0	
	Transfer In - from SDSF (43)	0	0	0	0		
	Sub-total - Transfers In	0	0	0	0	0	
TOTAL AVAILABLE FUNDS:		2,915,250	1,206,825	1,252,850	1,167,375	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER IMPROVEMENT FUND 04-1 (Page 2 of 2)

FUND - 41

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>						
41- 40- 6010	Professional Services (AD 04-1)	1,383,125	0	0	0		
41- 40- 6011	Professional Services (AD 04-1 - 3A)	19,100	11,000	83,550	25,000		Willdan & ADS (3A flow monitoring & admin.)
41- 40- 6012	Professional Services (AD 04-1 - 3B)	14,275	11,000	3,500	0		
41- 80- 7113	Sewer Maintenance (SPA 3A)	161,425	180,000	130,000	130,000		City of LA (maintenance & capacity fees)
	Subtotal - Operations Expenses	1,577,925	202,000	217,050	155,000		
	<i>CAPITAL OUTLAY</i>						
41- 00- 6073	Capital Construction (AD 04-1 - 3A)	0	0	3,500	0		
41- 00- 6074	Capital Construction (AD 04-1 - 3B)	0	8,000	6,925	0		
	Subtotal - Capital Outlay	0	8,000	10,425	0	0	
	<i>TRANSFERS</i>						
	Transfer Out - To Sanitation (20)	228,500	0	0	0		Repayment of Advance
	Transfer Out - To Debt Service Fund (43)	0	0	0	0		
	Subtotal - Transfers	228,500	0	0	0	0	
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	1,806,425	210,000	227,475	155,000	0	
	<b>ENDING FUND BALANCE:</b>	1,108,825	996,825	1,025,375	1,012,375	0	
<b>FUND EQUITY:</b>		1,108,825	996,825	1,025,375	1,012,375	0	
	Undesignated	0	0	0	0	0	
<b>TOTAL FUND EQUITY:</b>		1,108,825	996,825	1,025,375	1,012,375	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER REDEMPTION FUND 04-1 (Page 1 of 2)

FUND - 42

PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
AVAILABLE FUNDS:							
	BEGINNING FUND BALANCE	0	0	0	0	0	
42- 00- 4410	Sewer Assess. Fees (AD 04-1)	2,177,000	2,126,125	2,157,000	2,150,000		
42- 00- 4412	Prepayments (AD 04-1)	100,275	20,000	59,575	20,000		
42- 00- 4413	Penalties	9,325	3,000	10,200	5,000		
42- 00- 4420	Administrative Fee (AD 04-1)	39,175	38,500	38,500	38,350		\$30/parcel x 1,278 parcels
42- 00- 4610	Interest	4,500	10,000	18,650	15,000		
	Subtotal - Revenues	2,330,275	2,197,625	2,283,925	2,228,350	0	
	Transfers In	0	0	0	0		
TOTAL AVAILABLE FUNDS:		2,330,275	2,197,625	2,283,925	2,228,350	0	



**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER REDEMPTION FUND 04-1 (Page 2 of 2)

FUND - 42

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
42- 40- 6010	Professional Services (AD 04-1)	19,175	19,175	17,050	19,175		Willdan Financial (\$17,000); Other (\$2,175)
	Subtotal - Operations Expenses	19,175	19,175	17,050	19,175	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>						
	Reimbursement - to General Fund (1) - Operating	21,550	19,325	21,450	19,175		Admin. Fee less Prof. Services
	Transfer Out - To SDSF (43)	2,289,550	2,159,125	2,245,425	2,190,000		
	Subtotal - Transfers	2,311,100	2,178,450	2,266,875	2,209,175	0	
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	2,330,275	2,197,625	2,283,925	2,228,350	0	
	<b>ENDING FUND BALANCE:</b>	0	0	0	0	0	
<b>FUND EQUITY:</b>		0	0	0	0	0	
	Reserved for future debt service	0	0	0	0	0	
<b>TOTAL FUND EQUITY:</b>		0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2011-12 ANNUAL BUDGET**

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER DEBT SERVICE FUND 04-1 (Page 1 of 2)

FUND - 43

PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	3,900,475	3,864,850	4,608,425	5,224,500		
43- 00- 4610	Interest Income	116,575	70,000	69,050	60,000		
	Subtotal - Revenues	116,575	70,000	69,050	60,000	0	
	Transfer In - SIF (41)	0	0	0	0		
	Transfer In - SRF (42)	2,289,550	2,159,125	2,245,425	2,190,000		
<i>TOTAL AVAILABLE FUNDS:</i>		6,306,600	6,093,975	6,922,900	7,474,500	0	

**PROGRAM**

**FUND BALANCE**

**DEPARTMENT**

SEWER DEBT SERVICE FUND 04-1 (Page 2 of 2)

FUND - 43

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATE	2011-12 ADOPTED	2011-12 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
43- 40- 6037	Principal Loan Payment (SRF)	1,140,450	1,127,750	1,127,750	1,153,700		
43- 40- 6039	Interest Expense	315,225	322,400	322,400	307,750		
43- 40- 6041	Loan Service Charge	242,475	248,000	248,000	236,725		
43- 40- 6010	Professional Services	25	0	250	250		BoNY
	Subtotal - Operations Expenses	1,698,175	1,698,150	1,698,400	1,698,425	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0		
	<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>	1,698,175	1,698,150	1,698,400	1,698,425	0	
	<b>ENDING FUND BALANCE:</b>	4,608,425	4,395,825	5,224,500	5,776,075	0	
<b>FUND EQUITY:</b>		4,608,425	4,395,825	5,224,500	5,776,075	0	
	Reserved for future debt service	4,608,425	6,476,250	5,224,500	5,776,075		
<b>TOTAL FUND EQUITY:</b>		4,608,425	6,476,250	5,224,500	5,776,075	0	
<b>LOANS/OBLIGATIONS:</b>							
	Due to SWRCB (Loan)	24,799,825	23,672,075	23,672,075	22,518,375		
<b>TOTAL LOANS/OBLIGATIONS:</b>		24,799,825	23,672,075	23,672,075	22,518,375	0	

**COMBINED CHANGES IN FUND BALANCE**

**COMBINED CHANGES IN FUND BALANCE**

Fund	Estimated Beginning Fund Bal.	Reimburse./			Transfers Out /			Estimated Ending Fund Bal.
		Adopted Revenues	Transfers In	Total Available	Adopted Expend.	Other Outlays	Total Reductions	
01 General Fund	14,778,225	11,049,050	510,425	26,337,700	10,743,350	1,376,125	12,119,475	14,218,225
02 Traffic Safety Fund	0	100,000	0	100,000	0	100,000	100,000	0
03 State Gas Tax	0	549,600	38,275	587,875	587,875	0	587,875	0
04 Bonds & Grants Fund	(322,825)	726,700	92,500	496,375	469,800	0	469,800	26,575
05 T.D.A.	0	15,475	0	15,475	15,475	0	15,475	0
09 Debt Service Fund	0	0	0	0	0	0	0	0
11 Comm. Dev. Block Grant	2,025	158,725	0	160,750	154,075	6,675	160,750	0
20 Sanitation	67,375	5,000	0	72,375	5,000	42,375	47,375	25,000
21 Sewer Improv. 98-1	0	0	0	0	0	0	0	0
22 Sewer Redemp. 98-1	0	591,450	0	591,450	13,000	578,450	591,450	0
23 Sewer Debt Serv. 98-1	192,825	10,000	565,500	768,325	472,525	0	472,525	295,800
24 Sewer Improv. 02-1	(993,850)	0	0	(993,850)	0	0	0	(993,850)
25 Sewer Redemp. 02-1	0	1,011,475	0	1,011,475	16,500	994,975	1,011,475	0
26 Sewer Debt Serv. 02-1	3,075,300	45,000	975,000	4,095,300	888,375	0	888,375	3,206,925
28 Measure R	0	177,500	0	177,500	177,500	0	177,500	0
29 Proposition C	110,500	268,050	25,000	403,550	151,425	100,000	251,425	152,125
30 Proposition A	217,125	292,500	0	509,625	386,325	47,425	433,750	75,875
31 Capital Projects Fund	1,820,675	3,181,900	1,517,800	6,520,375	6,360,700	0	6,360,700	159,675
32 Solid Waste	244,525	428,150	0	672,675	185,800	436,125	621,925	50,750
33 JAG Federal Grant	0	0	0	0	0	0	0	0
35 SLESF State Grant	0	100,000	61,825	161,825	161,825	0	161,825	0
37 A.Q.M.D. Trust	165,800	44,725	15,000	225,525	174,525	25,000	199,525	26,000
38 Property Acquisition Fund	0	0	0	0	0	0	0	0
41 Sewer Improv. 04-1	1,025,375	142,000	0	1,167,375	155,000	0	155,000	1,012,375
42 Sewer Redemp. 04-1	0	2,228,350	0	2,228,350	19,175	2,209,175	2,228,350	0
43 Sewer Debt Serv. 04-1	5,224,500	60,000	2,190,000	7,474,500	1,698,425	0	1,698,425	5,776,075
<b>TOTAL</b>	<b>25,607,575</b>	<b>21,185,650</b>	<b>5,991,325</b>	<b>52,784,550</b>	<b>22,836,675</b>	<b>5,916,325</b>	<b>28,753,000</b>	<b>24,031,550</b>

**APPROPRIATIONS LIMIT**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LA CAÑADA FLINTRIDGE ADOPTING THE APPROPRIATION  
LIMIT FOR FISCAL YEAR 2011-12 AT \$15,952,228

WHEREAS, on November 7, 1979, the voters of the State of California approved Proposition 4, the addition of Article XIII E to the State Constitution placing various limitations on the appropriations of state and local governments; and

WHEREAS, Article XIII B provided for establishing fiscal year 1978-79 and the adopted spending appropriation for that year as the base for calculating future years' appropriations limits; and,

WHEREAS, Article XIII B provided for establishing each fiscal year's limit by adjusting the immediately prior year's limit by a factor comprised of the change in local population combined with either the change in California per capita personal income or the change in the U.S. Consumer Price Index, whichever is less; and,

WHEREAS, in June 1990, the voters of the State of California approved Proposition 111 which amended Article XIII B of the California State Constitution to establish the limit originally calculated for fiscal year 1986-87 as a new adjustment base and to change the definition of the cost of living to be either the percentage change in California per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local non-residential new construction; and,

WHEREAS, Proposition 111 further modified Article XIII B requirements by making certain capital outlay, debt service, emergency and court ordered expenditures not subject to the limit and by allowing expenditures in excess of one year's limit to be offset by underexpenditures in an immediately following year;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Cañada Flintridge, in accordance with the provisions of Proposition 111, formally elects to use county-wide population changes rather than City of La Cañada Flintridge population changes and California per capita income changes rather than U.S. Consumer Price Index changes in determining its Appropriations Limit for FY 2011-12. Be it further resolved that the City Council hereby adopts its Appropriations Limit for FY 2011-12 as \$15,952,228.

PASSED, APPROVED AND ADOPTED THIS 18th DAY OF JULY, 2011.

\_\_\_\_\_  
David A. Spence, Mayor

ATTEST:

\_\_\_\_\_  
Caroline deLlamas, Interim City Clerk

State of California )  
County of Los Angeles ) ss.  
City of La Cañada Flintridge )

I, Caroline deLlamas, Interim City Clerk of the City of La Canada Flintridge, California do hereby certify that the foregoing Resolution No. 11-xx was duly adopted by the City Council of the City of La Canada Flintridge at a Regular Meeting held on the 18th day of July 2011, by the following vote

AYES: COUNCILMEMBERS: Davitt, Olhasso, Voss, Del Guercio, and Spence.  
NOES: COUNCILMEMBERS: None  
ABSENT: COUNCILMEMBERS: None  
ABSTAIN: COUNCILMEMBERS: None

Dated: July 18, 2011

\_\_\_\_\_  
Caroline deLlamas, Interim City Clerk



**APPROPRIATIONS LIMIT TABLE**

Year	Appropriations Limit	Change in Per Capita Pers. Income	Change in Population	Multiplier	Expenditures to Limit Margin	Revenues to Limit Margin
1987-88	5,658,768 *	1.0466	1.0162	1.0636		
1988-89	6,018,666 *	1.0519	1.0114	1.0639		
1989-90	6,403,259 *	1.0421	1.0136	1.0563		
1990-91	6,763,762	1.0414	1.0173	1.0594	1,153,987	3,370,912
1991-92	7,165,529	0.9936	1.0034	0.9970	850,479	3,969,129
1992-93	7,144,032	1.0272	1.0096	1.0371	813,282	3,748,382
1993-94	7,409,076	1.0071	1.0075	1.0147	433,801	3,880,476
1994-95	7,517,989	1.0472	1.0033	1.0506	793,739	3,824,339
1995-96	7,898,399	1.0467	1.0048	1.0517	925,924	4,020,199
1996-97	8,306,746	1.0467	1.0124	1.0597	841,246	4,266,346
1997-98	8,802,659	1.0415	1.0139	1.0559	(370,641)	4,510,684
1998-99	9,294,728	1.0453	1.0166	1.0626	(1,819,747)	4,526,428
1999-00	9,876,578	1.0491	1.0175	1.0675	(3,127,722)	4,951,303
2000-01	10,543,247	1.0782	1.0166	1.0960	(167,853)	5,255,897
2001-02	11,555,399	0.9873	1.0177	1.0047	7,202,049	6,170,299
2002-03	11,609,709	1.0231	1.0166	1.0400	(3,651,241)	6,016,659
2003-04	12,074,097	1.0328	1.0138	1.0470	(15,138,295)	6,724,030
2004-05	12,641,580	1.0684	1.0118	1.0810	(24,207,952)	7,297,148
2005-06	13,463,283	1.0396	1.0078	1.0477	(22,636,893)	7,183,182
2006-07	14,105,482	1.0442	1.0072	1.0517	(21,760,090)	6,988,310
2007-08	14,834,735	1.0429	1.0086	1.0518	(15,081,226)	7,294,949
2008-09	15,603,174	1.0062	1.0090	1.0153	(6,428,397)	8,066,653
2009-10	15,841,903	0.9746	1.0058	0.9803	(5,742,608)	7,130,067
2010-11	15,529,817	1.0251	1.0020	1.0272	(6,884,447)	7,613,928
2011-12	15,952,228					

Formula: Old Appropriation Limit x Multiplier (i.e. Change in Per Capita Personal Income x Change in Population)

To determine "Change in Population", use L.A. County Rate + 100 divided by 100

\*Appropriation Limits for FY 1987-88, 1988-89 and 1989-90 have been recalculated and are not the adopted limits

## REVENUES/EXPENDITURES TO APPROPRIATIONS LIMIT MARGIN FY 2011-12

Proceeds of Taxes (Revenue Subject to Limit)		Non-Proceeds of Taxes (Revenue Not Subject to Limit)	
Sales Tax	2,082,050	Franchise Fees	615,800
Real Property Transfer Tax	148,350	Municipal Code Fines	43,050
Property Tax **	3,745,075	Parking Fines	33,000
Property Tax (In-Lieu)	1,750,000	S.T.A.R. Reimbursement	5,200
Business License Fees	171,825	Tree Ordinance	10,000
Vehicle License Fees	0	Film Permit Fees	28,225
Off-Highway Vehicle	0	Zoning Fees	285,000
Gain/Loss on Sale of Investments	0	Environmental Assessment	14,500
Interest Earnings*	<u>441,000</u>	Use of Fields	5,000
Total	8,338,300	Lanterman Auditorium	90,000
		Service Charges/Tobacco Lic. Fee	5,375
		General Plan Maintenance Fee	23,600
		Bldg. Permit/Plan Check	1,375,000
		Specific Plan Fees	5,425
		Public Works Permits Fees	58,800
		SGVCOG Energy Eff. Grant	25,000
		Miscellaneous Revenue/Admin Penalties	14,900
		Public Works Reimbursements	10,100
		Lighting Reimbursement	15,300
		Parking Lot Lease	3,475
		Traffic Safety (Vehicle Code Fines)	100,000
		Gas Tax & Proposition 42 & Interest	549,600
		Bonds & Grants Fund & Interest	726,700
		TDA SB 821 & Interest	15,475
		CDBG	158,725
		Sewer Improvement Funds (All)	142,000
		Sewer Redemption Funds (All)	3,831,275
		Sewer Debt Service Funds (All)	115,000
		Measure R/Interest	177,500
		Proposition C/Interest	268,050
		Proposition A/Interest	292,500
		Capital Projects Revenue	3,181,900
		Solid Waste Fund (Waste Hauler Permit Fee)	428,150
		JAG	0
		SLESF	100,000
		AQMD AB 2766/Interest	44,725
		Interest Earnings*	<u>49,000</u>
		Total	<u>12,847,350</u>
Revenues to Appropriation Limit Margin:			
	15,952,228		
	<u>- 8,338,300</u>		
	7,613,928		
Expenditures to Appropriation Limit Margin:			
	15,952,228		
	<u>- 22,836,675</u> ***		
	(6,884,447)		
**Includes \$5,000 allocated to Sanitation Fund			
*** From FY budget (total expenditures)			

**BUDGET REFERENCE MATERIAL**

RESOLUTION NO. 11 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LA CAÑADA FLINTRIDGE ADOPTING THE ANNUAL BUDGET  
AND FINANCIAL PLAN FOR FISCAL YEAR 2011-12

WHEREAS, the City Council of the City of La Cañada Flintridge is desirous of establishing an Annual Budget and Financial Plan for Fiscal Year 2011-12; and,

WHEREAS, the City Council of the City of La Cañada Flintridge has reviewed and considered budget documentation and has received input from the City's Commissions, citizens, staff and interested individuals;

NOW, THEREFORE, the City Council of the City of La Cañada Flintridge does hereby find, determine and resolve as follows:

1. The Fiscal Year 2011-12 Annual Budget & Financial Plan is hereby adopted, attached hereto, and made a part hereof;
2. The City Manager is hereby authorized to make expenditures in accordance with the FY 2011-12 Annual Budget & Financial Plan as adopted with the exception of those expenditures which require City Council approval in accordance with the ordinances and regulations of the City. Such approval shall be secured as prescribed.

PASSED, APPROVED AND ADOPTED THIS 18th DAY OF JULY, 2011.

\_\_\_\_\_  
David A. Spence, Mayor

ATTEST:

\_\_\_\_\_  
Caroline deLlamas, Interim City Clerk

State of California )  
County of Los Angeles ) ss.  
City of La Cañada Flintridge )

I, Caroline deLlamas, Interim City Clerk of the City of La Cañada Flintridge, California, do hereby certify that the foregoing Resolution No. 11- was duly adopted by the City Council of the City of La Cañada Flintridge at a Regular Meeting held on the 18th day of July 2011, by the following vote:

AYES: COUNCILMEMBERS: Davitt, Olhasso, Voss, Del Guercio, and Spence.  
NOES: COUNCILMEMBERS: None  
ABSENT: COUNCILMEMBERS: None  
ABSTAIN: COUNCILMEMBERS: None

Dated: July 18, 2011

---

Caroline deLlamas, Interim City Clerk

## **GLOSSARY OF BUDGET TERMS**

Allocate -	To divide a lump-sum appropriation, which is designated for expenditure, by specific organization units and/or specific purposes, activities or objects.
Annual Budget -	A budget applicable to a single fiscal year.
Appropriation -	An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.
Audit -	Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's financial statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.
Budget -	A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services.
Budget Calendar -	A schedule of key dates which the City follows in the preparation, adoption and administration of the annual budget.
Budget Detail -	Support information and notes which describe in detail the purpose for specific budget line items and the allocation of funds.
Budget Message -	Included in the opening section of the budget, the budget message provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal years and the views and recommendations of the City Manager.
CJPIA -	California Joint Powers Insurance Authority
Capital Improvement Plan -	A five-year plan to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones.
Contingency -	An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as disaster emergencies, federal and/or state mandates, shortfall in revenues, or other unanticipations.
Contract Services -	Services rendered to the City by private firms, individuals or other governmental agencies. Examples include law enforcement, legal services, animal control, traffic engineering, traffic signal maintenance, road maintenance, tree trimming, building inspection, recycling collection, custodial services, etc.

Department -	A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.
Designated Fund Balance -	A portion of unreserved fund balance designated for a specific future use.
Encumbrance -	The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.
Expenditure -	The outflow of funds paid, or to be paid, for an asset obtained or goods and services acquired regardless of when the expense is actually paid. This term applies to all funds. An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.
Fee for Services -	Charges paid to the City by users of a service to help defray the costs of providing that service.
Fiscal Year -	The beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.
Fixed Assets -	Assets of long-term nature, such as: land; buildings; machinery; furniture; and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$10,000.
Franchise Fee -	A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television and utility companies.
Fund -	An accounting entity that records all financial transactions for specific activities or governmental functions. The generic fund types used by the City are: General; Traffic Safety; State Gas Tax; Bonds & Grants; T.D.A.; Gas Tax; Sanitation/Sewer; Debt Service; Prop. C; Prop. A; Property Acquisition; Solid Waste; Capital Projects; SLESF; LLEBG and AQMD Trust.
Fund Balance -	The excess of current assets over current liabilities and the cumulative effect of revenues and other financing sources over expenditures and other financing uses.
General Fund -	The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the general fund. With the exception of subvention or grant revenues restricted for specific uses, general fund resources can be utilized for any legitimate governmental purpose.
Goal -	A statement of broad direction, purpose or intent.
Infrastructure -	The physical assets of the City, i.e. streets, sidewalks, gutters, sewers, public buildings, bridges, parks, traffic signals, street signs, etc., and the support structures within a development.

Investment Revenue -	Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.
Key Objective -	A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.
Line-Item Budget -	A budget that lists detailed expenditure categories (salaries, materials, telephone charges, travel, etc.) separately, along with the amount budgeted for each specified category (Personnel, Operations, Capital).
Municipal -	In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other forms of local government.
Operating Budget -	The portion of the budget which pertains to the daily operations of providing basic governmental services. The program budgets contained within the Annual Budget form the operating budget.
Policy -	A direction that must be followed in order to advance toward a goal. The direction can be a course of action or a guiding principle.
Program -	A grouping of activities organized to accomplish basic goals and objectives.
Program Budget -	A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.
Property Tax -	A statutory limited tax levy which may be imposed for any purpose.
Reserve -	That portion of a fund's balance designated and/or legally restricted for a specific purpose and is, therefore, not available for general appropriation.
Revenue -	Funds that the City receives as income. It includes such items as tax payments, fees from various services, receipts from other governments, fines, forfeitures, grants, shared income, and interest earnings.
Risk Management -	An organized attempt to protect assets, in the most cost-effective manner, against accidental loss.
Sales Tax -	A tax on the purchase of goods and services. The current Los Angeles County sales tax rate is 8.25%
Special Assessment -	A compulsory levy made against certain properties to defray part or all of the costs of a specific improvement or service deemed to primarily benefit those parties.
Special Revenue Funds -	Proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted for specific purposes.



Subventions - Revenues collected by the State (or other level of government) which are allocated to the City on a formula basis. The major subventions received by the City from the State of California and County of Los Angeles include: sales tax, no/low property tax cities allocation, vehicle license fees, gas tax, and cigarette tax.

Trust and Agency Funds - Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations or other governmental agencies.

User Fees - The payment of a fee for direct receipt of service by the party benefiting from the service.

Working Capital - The difference between current assets and current liabilities.

## DESCRIPTION OF REVENUE SOURCES

- Sales Tax - Sales tax is levied on all tangible retail goods sold within the City of La Cañada Flintridge. An 8% tax is levied at the site where the sale is made with one percent remitted back to the City by the State.
- Franchise Fees - A franchise fee is charged for the privilege of using public right-of-way and property within the City for public or private purposes.
- Real Property Transfer Tax - Collected by the County Auditor-Controller and is based on the value of property sold or otherwise changed in title. The rate is proscribed by the State Revenue & Taxation Code.
- Property Tax - Property Tax which is collected by the County Auditor-Controller and is based on the full value of property as determined by the County Assessor's office. The City of La Cañada Flintridge, upon incorporation, elected to become a "no property tax city", thus, does not assess a local property tax. As part of an equity distribution of property tax monies collected by the County, the City shares a small percentage of the County's property tax assessment.
- Business License Fees - Fees collected by the City based on the type of business and number of employees. A home occupation permit is also required for residents who conduct businesses out of their homes.
- Fines & Forfeitures - Fines and forfeitures are remitted to the City from the Los Angeles County court system for legal violations (vehicle, municipal and other code violations) which occur in the City.
- Revenue from Other Agencies - Monies collected and/or received by other governmental agencies and remitted to the City. The State and MTA collect and return the appropriate amounts of certain fees according to formulas established by law. The most significant of these fees include the Proposition A and C and Vehicle License Fees. The Pasadena Humane Society collects and remits animal registration license fees. The La Canada Unified School District reimburses the City for their proportionate share of the S.T.A.R. Program costs.
- Charges for Current Services - These charges are directly assessed to individuals for specific services rendered by the City. They include: charges to process or issue building permits; costs to conduct engineering and plan reviews of building projects; fees associated with filing subdivisions, zone change requests and environmental assessments; reimbursement of costs for photocopies and supplies; and fees for the privilege of using public property in motion picture, still photography, radio broadcasting or television production.
- Special Fund Revenues - Monies which are received by the City which have a specific purpose and/or are restricted as to how they may be expended.

**FIVE YEAR CAPITAL IMPROVEMENTS PLAN**

**FIVE-YEAR CAPITAL IMPROVEMENTS PLAN (CIP)**

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2011-12	General Fund 2011-12	General Fund 2012-13	General Fund 2013-14	General Fund 2014-15	General Fund 2015-16	Est. Project Total (All Yrs.)
FY10-11 YE Est = \$406,250 [1001: \$396,075; 1101: \$10,175]									
1	General	Citywide Street	0	50,000	0	0	0	0	50,000
	CalRecycle	Resurfacing Program	50,000	448,825	0	0	0	0	[ongoing]
	Prop C		505,550	219,450	750,000	800,000	850,000	900,000	[ongoing]
	SW								
		Sub-total	555,550	718,275	750,000	800,000	850,000	900,000	[ongoing]
FY10-11 YE Est = \$32K (31-50-1102)									264,200
2	General	Miscellaneous Drainage	0	168,000	0	0	0	0	168,000
		Improvements	0	90,000	0	200,000	0	0	290,000
		Sub-total	0	258,000	0	200,000	0	0	722,200
3	General	Street Reconstruction	0	0	100,000	0	0	0	100,000
		(Salisbury Road/Groveland Lane/Parkman Drive)	0	0	350,000	0	0	0	350,000
		Sub-total	0	0	450,000	0	0	0	450,000
FY10-11 YE Est = \$0									
4	General	Ultimate Destination	0	17,000	0	0	0	0	17,000
		Pocket Park	0	21,000	106,000	0	0	0	127,000
		Sub-total	0	38,000	106,000	0	0	0	144,000
FY10-11 YE Est = \$18,525									18,525
5	General	Edison Property Passive	142,800	37,500	0	0	0	0	180,300
	Prop A	Use Park (FHB/Indiana)							
		(Excess)							
		Sub-total	142,800	37,500	0	0	0	0	198,825
FY10-11 YE Est = \$460,975									460,975
6	General	Memorial Park Slope	0	63,500	0	0	0	0	63,500
	Prop 40	Repair (Phases III & IV)	0	0	0	0	193,750	800,000	993,750
		Sub-total	0	63,500	0	0	193,750	800,000	1,518,225
FY10-11 YE Est = \$27,200									249,600
7	General	Jessen Drive Bridge	1,626,200	186,000	0	0	0	0	1,812,200
	HBRR	Replacement							
		Sub-total	1,626,200	186,000	0	0	0	0	2,061,800



**FIVE-YEAR CAPITAL IMPROVEMENTS PLAN (CIP)**

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2011-12	General Fund 2011-12	General Fund 2012-13	General Fund 2013-14	General Fund 2014-15	General Fund 2015-16	Est. Project Total (All Yrs.)
15 General	FIS Tennis Court Resurfacing	Construction	0	0	0	0	50,000	0	50,000
		Sub-total	0	0	0	0	50,000	0	50,000
16 General	Rockridge Terrace	Design	0	0	0	15,000	0	0	15,000
		Construction	0	0	0	0	125,000	0	125,000
		Sub-total	0	0	0	15,000	125,000	0	140,000
17 General	Rockridge Terrace to YMCA Trail	Design	0	0	0	15,000	0	0	15,000
		Construction	0	0	0	0	35,000	0	35,000
		Sub-total	0	0	0	0	0	0	50,000
18 General	Downtown Streetscape Oakwood Bulbouts	Conceptual Design	0	0	30,000	0	0	0	30,000
		Design & Const.	0	0	310,000	0	0	0	310,000
		Sub-total	0	0	340,000	0	0	0	340,000
19 Prop A	Caltrans Overpass Lot Improvements	Construction	117,625	0	0	0	0	0	117,625
		Sub-total	117,625	0	0	0	0	0	129,750
20 General	Olberz Park Improvements	Design & Const.	0	8,200	0	0	0	0	11,800
		Sub-total	0	8,200	0	0	0	0	20,000
21 General	Olberz Park Lighting	Design (PS&E)	0	4,000	0	0	0	0	6,000
		Construction	0	63,550	0	0	0	0	63,550
		Sub-total	0	67,550	0	0	0	0	73,550

**FIVE-YEAR CAPITAL IMPROVEMENTS PLAN (CIP)**

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2011-12	General Fund 2011-12	General Fund 2012-13	General Fund 2013-14	General Fund 2014-15	General Fund 2015-16	Est. Project Total (All Yrs.)		
FY10-11 YE Est = \$28,450 [0909 - \$9,650; 1104 - \$18,700]									28,800		
22	General	Citywide Guardrails		Prof Svcs/Install	0	16,300	50,000	0	50,000	0	116,300
		Sub-total	0	16,300	50,000	0	50,000	0	145,100		
FY10-11YE Est = \$100									5,500		
23	TCSP	Sound Wall		Design (TCSP)	244,625	0	600,000	3,188,000	0	0	4,032,625
	Measure R (Regional)			Design (Measure R)	600,000	0	0	0	0	0	600,000
		Sub-total	844,625	0	600,000	3,188,000	0	0	4,638,125		
FY10-11 YE Est = \$0											
24	General	Cherry Canyon Trailhead Parking Area		Prof. Services Construction	0	8,000	5,000	0	0	0	13,000
					0	0	20,000	0	0	0	20,000
		<i>[See also CIP Item #44.]</i>		Sub-total	0	8,000	25,000	0	0	0	33,000
25	General	City Welcome Monument & Medians (5 locations)		Design & Const.	0	0	0	143,000	0	0	143,000
		Sub-total	0	0	0	143,000	0	0	143,000		
FY10-11 YE Est = \$117,200											
26	General	Catch Basin Retrofitting (Trash TMDL)		Installation (10-11) Installation (11-12)	0	52,800	0	0	0	0	52,800
					0	350,000	200,000	200,000	0	0	750,000
		Sub-total	0	402,800	200,000	200,000	0	0	802,800		
27	General SR2S	Pedestrian Improvements: Cornishon Xing, Lasheart Sidewalk & Changeable Message Signs		Design & Const.	405,000	45,000	0	0	0	0	450,000
		Sub-total	405,000	45,000	0	0	0	0	450,000		
28	General	Misc. Concrete Repairs		Prof. Services Construction	0	10,000	0	0	0	0	10,000
					0	100,000	0	0	0	0	100,000
		Sub-total	0	110,000	0	0	0	0	110,000		

**FIVE-YEAR CAPITAL IMPROVEMENTS PLAN (CIP)**

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2011-12	General Fund 2011-12	General Fund 2012-13	General Fund 2013-14	General Fund 2014-15	General Fund 2015-16	Est. Project Total (All Yrs.)
FY10-11 YE Est = \$12K									32,000
29 Prop A	Memorial Park Crosswalk,	Prof. Services	14,000	0	0	0	0	0	14,000
	Flashing Beacons and	Installation	300,000	0	0	0	0	0	300,000
	Bulbouts								
		Sub-total	314,000	0	0	0	0	0	346,000
FY10-11 YE Est = \$18,350									18,350
30 Prop C	West Foothill Blvd.	Design/Const. (Prop C)	15,000	0	0	0	0	0	15,000
AQMD	Bike Lanes & West Alta	Design/Const. (AQMD)	41,650	0	0	0	0	0	41,650
	Canyada Sidewalk	Alta Canyada	25,000	0	0	0	0	0	25,000
		Sub-total	81,650	0	0	0	0	0	100,000
FY10-11 YE Est = \$15K									15,000
31 Prop A	Cherry Canyon Trails	Design & Const.	70,000	0	0	0	0	0	70,000
(Excess)	Improvement								
		Sub-total	70,000	0	0	0	0	0	85,000
		<i>[See also CIP Item #37.]</i>							
32 General	City Hall Solar Panels	Prof. Services	0	0	15,000	0	0	0	15,000
	(Green Task Force Project)	Installation	0	0	110,000	0	0	0	110,000
		Sub-total	0	0	125,000	0	0	0	125,000
		<i>[Pending energy audit.]</i>							
33 General	City Hall Insulation	Prof. Services	0	0	4,000	0	0	0	4,000
	(Green Task Force Project)	Installation	0	0	11,000	0	0	0	11,000
		Sub-total	0	0	15,000	0	0	0	15,000
		<i>[Pending energy audit.]</i>							
FY10-11 YE Est = -\$10K									10,000
34 General	Lighting Replacements	Installation	80,650	13,675	0	0	0	0	94,325
EECBG	(Green Task Force Project)								
		Sub-total	80,650	13,675	0	0	0	0	104,325
35 General	Angeles Crest Highway	Installation	0	0	30,000	0	0	0	30,000
	Monument Sign								
		Sub-total	0	0	30,000	0	0	0	30,000
		<i>[To be considered mid-year 2011-12.]</i>							



**FIVE-YEAR CAPITAL IMPROVEMENTS PLAN (CIP)**

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2011-12	General Fund 2011-12	General Fund 2012-13	General Fund 2013-14	General Fund 2014-15	General Fund 2015-16	Est. Project Total (All Yrs.)
36 General	Calsense System	Installation	0	0	125,000	0	0	0	125,000
		Sub-total	0	0	125,000	0	0	0	125,000
	FY10-11 YE Est = \$6,825								6,825
37 General	City Hall Parking Lot Wall Replacement	Design & Const.	0	3,175	0	0	0	0	3,175
		Sub-total	0	3,175	0	0	0	0	10,000
38 General Prop A (Excess)	Flint Cyn Trail Repairs	Design & Const.	40,000	80,000	0	0	0	0	120,000
		Sub-total	40,000	80,000	0	0	0	0	120,000
39 Prop C	Downtown Pedestrian Measure R Streetscape - Call for Projects	Design & Const.	0	0	0	0	350,000	4,390,000	4,740,000
		Sub-total	0	0	0	0	350,000	4,390,000	4,740,000
40 General	Improvement of Woodleigh Lane (Foothill to Berkshire)	Design Construction	0	0	50,000	0	0	0	50,000
			0	0	0	500,000	0	0	500,000
		Sub-total	0	0	50,000	500,000	0	0	550,000
41 General	General Plan Bikeways	Design & Const.	0	0	40,000	50,000	50,000	0	140,000
		Sub-total	0	0	40,000	50,000	50,000	0	140,000
42 General	Misc. Bridge Repairs	Design Construction	0	7,500	0	0	0	0	7,500
			0	67,500	0	0	0	0	67,500
		Sub-total	0	75,000	0	0	0	0	75,000

**FIVE-YEAR CAPITAL IMPROVEMENTS PLAN (CIP)**

<b>FUND SOURCE</b>	<b>PROJECT DESCRIPTION</b>	<b>PHASE</b>	<b>Special Funds 2011-12</b>	<b>General Fund 2011-12</b>	<b>General Fund 2012-13</b>	<b>General Fund 2013-14</b>	<b>General Fund 2014-15</b>	<b>General Fund 2015-16</b>	<b>Est. Project Total (All Yrs.)</b>
43 General	Halls Canyon Channel Slope Repairs	Design & Const.	0	0	500,000	0	0	0	500,000
		Sub-total	0	0	500,000	0	0	0	500,000
44 General	Foothill Slope Repair (4590 Leir Dr.)	Design	0	20,000	0	0	0	0	20,000
		Construction	0	80,000	0	0	0	0	80,000
		Sub-total	0	100,000	0	0	0	0	100,000
45 General	Dual Right-Turn Lanes (ACH @ Foothill Blvd.)	Design	0	0	10,000	0	0	0	10,000
		Construction	0	0	80,000	0	0	0	80,000
		Sub-total	0	0	90,000	0	0	0	90,000
46 General	Foothill/Union Crosswalk	Design	0	0	21,000	0	0	0	21,000
		Construction	0	0	189,000	0	0	0	189,000
		Sub-total	0	0	210,000	0	0	0	210,000
<b>TOTAL</b>			<b>4,477,400</b>	<b>2,655,175</b>	<b>3,763,800</b>	<b>5,151,000</b>	<b>1,933,750</b>	<b>7,720,000</b>	<b>22,978,150</b>

<b>TOTAL FY 2011-12 (ALL FUNDS)</b>	<b>7,132,575</b>
-------------------------------------	------------------